

## Minutes

Cupertino Language Immersion Program (CLIPCO)  
Board of Directors Meeting  
Meyerholz Elementary School  
6990 Melvin Drive, San Jose, CA 95129  
Thursday December 18, 2014 at 7:00 pm, GLC

- 1) Preliminary
  - a) Call to order
  - b) Roll call
    - i) *Members present:* Novey Chou, Terri Shieh-Newton, Kuimeuy Wang, Michèle Huie, Rachel Yuen, Brenda Huang, Sherman Chan, Ann Ruckstuhl, Mike Wang, Bill Steinmetz, Marge Sung, Liang-Hui Lee, Wendy Chew  
*Members absent:* Nan Jiang, Kathleen Ko, Linda Chu, Wen-Kai Weng, Jon Campbell, Sylvia Leong, Walter Perez
    - ii) *Administrators/Teachers/CAC present:* Ching-Pei Hu, Steve Burrell  
*Administrators/Teachers/CAC absent:* Drew Coleman, Grace Lee
  - c) Approval of November minutes- *amendments: change tax return dates to 8/2013-7/2014, Monte Vista to Monta Vista. **Vote:*** unanimously approved with amendments
- 2) Special Reports
  - a) Meeting with the Fremont Union High School District Superintendent to discuss a possible extension of CLIP program through 12<sup>th</sup> grade (Terri Shieh-Newton, Steve Burrell)
    - i) Exploration committee: Steve Burrell, Terri Shieh-Newton, Ling-Ling Chern, Andrew Pickholz
    - ii) The committee was seeking clarification on why their query about continuing CLIP at Lynbrook High School was turned away.
    - iii) The team offered information on the benefits of the language immersion teaching method as offered through CLIP. The current concept for a high school model suggested one period per year, even as an elective, to keep the CLIP cohort together.
    - iv) The team learned about the challenges from the High School District's perspective:
      - (1) any class offered must be college preparatory accredited for the University of California system (which requires an extra level of teacher certification),
      - (2) the class must be fully enrolled since the costs for offering each class is high,
      - (3) the high school district goal is to offer a neighborhood/comprehensive education.
    - v) For CLIP to continue to push for a high school program, parents must rearticulate the benefits and differences of the immersion academic model versus the foreign language model currently offered in high school. Other possible benefits to students if a high school program is offered: the ability to take the HSK or TOP test which is the equivalent of the TOEFL for attending university or working in China; the addition of the Seal of Biliteracy to program graduate diplomas.
    - vi) HS Suggests we get involved with CACLEC, participate in language competitions. Perhaps CLIP can encourage broader support for advanced Chinese in HS.
    - vii) Mr. Burrell is committed to building a better bridge between Miller Middle and the High Schools. He hopes that with this communication, students will have a more beneficial placement in high school, especially with classes like Chinese that use a foreign language educational model instead of the immersion approach.
- 3) Officer's Reports
  - a) President's report (Novey Chou)
    - i) Mr. Coleman and Mr. Burrell will march in the Chinese New Year parade this year.

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- ii) The parade team still has openings for children to participate. In January, open spots will be offered to the siblings of current CLIP students on the parade team. Siblings must be currently enrolled in first through eighth grades at a CUSD school.
- b) Treasurer's report (Kuimeuy Wang and Nan Jiang)
  - i) The treasurers are updating the process for reimbursement. An email with updated procedures will go out to CLIPCO.
  - ii) The PayPal direct give monies were transferred into the CLIPCO bank account and are reflected on the Profit and Loss statement.
  - iii) CLIPCO is receiving corporate matching checks (2-3 per week). They don't always come with ID info to match to families.
- c) Principals' Reports
  - i) Meyerholz Principal (Ching-Pei Hu)
    - (1) Update on technology: The District has not placed the order yet but they will give Meyerholz 70 new iPads plus MacBook airs. The new hardware is projected to arrive in late January. These will make us close to the ratios discussed at the November CLIPCO meeting. As the school Chromebooks break, they will be replaced with MacBook airs.
    - (2) The next step is creating teacher support to learn about the new technology. The District office is working on improving teacher support. Parents are welcome to discuss technology tips and concerns directly with teachers.
    - (3) CLIP tour dates were announced on the website. Action item: Volunteers are needed to lead tours for prospective parents on Friday January 16, Wednesday January 21, Tuesday January 27, and Monday February 9.
    - (4) Teams from other new and potential immersion programs have been touring Meyerholz and Miller (including Menlo Park, Fremont Union).
    - (5) Amado Padilla did not visit on December 12. Questions were instead exchanged via email. The school was asked to pay for graduate student hours to generate a report. Mrs. Hu has asked the School District to for money to fund the research.
    - (6) Benchmarks: Cathy Stokes is still on contract. She discussed changes on the principal level (e.g. changes to the report card). Teacher benchmark discussions are on hold as they implement writers' workshop and other common core changes into the classrooms.
    - (7) Testing: The STAR replacement test is all computer based. The school will need to stagger test taking because of allocation of resources and the demands on bandwidth across the District.
    - (8) Budget discussion for 2015-16 will start in January.
  - ii) Miller Principal (Steve Burrell)
    - (1) Yosemite trip. Money is pooled across the district to fund the trip using the donation model started last year with the passage of AB-1575. The District needs 1.2 million dollars to run a 7-day trip for all 8<sup>th</sup> graders in CUSD. This year the district raised only enough money to offer a 5-day trip after a contribution from the CUSD Yosemite Reserve. They will also save money by not offering cross-country skiing. The trip gives students a whole new experience; one that can be life changing.
    - (2) Grade 8 is finishing up their pen pal letters and Christmas cards to Yuxian Junior High School in Hsinchu, Taiwan.

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- (3) 6th grade also completed their letter and holiday cards to their pen pals.
  - (4) The STAMP test and FUHSD writing test are tentatively scheduled for Monday March 2 through Friday March 6.
  - (5) Chinese SAT Mock Test proposal is on the agenda for tonight. The proposed testing day, date and time are: Saturday 3/7, 1:45-4:00 p.m.
  - (6) 7th grade finished pen pal letters in Mandarin class and are wrapping up the unit about China in Social studies with culture-related projects.
  - (7) The Miller Chinese Language Contest is accepting registration until Friday, December 19. The contest will take place in January 2015.
  - (8) The band and choir held their winter concerts. SEARCH (the new entrepreneurship elective) had a show case with selected presentations. Miller added computer programming (Tinker) to the 6<sup>th</sup> grade wheel.
- 4) Committee reports
- a) Fundraising Committees
    - i) Direct Give Contest Committee (Terri Shieh-Newton)
      - (1) Tier 3 prizes were distributed.
      - (2) T-shirts are being given out by grade reps.
      - (3) 39 parent T-shirts were ordered and distributed.
    - ii) Book Fair and Library Committee (Brenda Huang)
      - (1) Another book fair will happen in April. More information and a call for volunteer helpers will come closer to the date.
      - (2) Library books – Brenda is going to Taiwan with her family and she and her husband will purchase books to bring back for the Chinese Language collection. She already consulted with CLIP teachers about classroom needs for common core. CLIPCO will reimburse the cost of the books from the library budget.
      - (3) Brenda is working on getting estimates for next year's textbook order from two distributors to see if we can get a better deal.
  - b) Cultural Enrichment Committees
    - i) ASEP (Sylvia Leong)
      - (1) The Winter Showcase was held on Friday December 12. Special guests included visiting Chinese teachers and School Board members.
      - (2) ASEP is now on break until March.
    - ii) CLIP Art (Marge Sung) – no updates
  - c) Community Outreach Committees
    - i) Technology and Communications (Novey Chou and Sherman Chan)
      - (1) Website/email
        - (a) Sherman will send an email to CLIP Corner to solicit ideas for the new site.
      - (2) Newsletter
        - (a) The most recent newsletter came out in early December.
      - (3) IT Support (Wendy Chew)
        - (a) When the new District purchased computers come in, the school will ask for IT help from the District. The new hardware is a welcome addition from to the school site.
    - ii) Spring Banquet
      - (1) The banquet will be held on May 29<sup>th</sup> at Dynasty. The deposit was given to the restaurant.

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- (2) Invitations will go out after winter break. Art teachers are designing the graphics.  
Action item: A save the date email will go out to all CLIP families.
- (3) The committee is exploring local business sponsorships.
- (4) The committee hopes to not increase the ticket price.
- iii) CLIPCO Elections (Jon Campbell and Michael Wang)
  - (1) Kindergarten representative Linda Chu was formally elected to the CLIPCO Board.
- iv) Community Events Committee (Walter Perez)
  - (1) A suggestion was put forward for a community event in April
- 5) Old Business- none
- 6) New Business
  - a) Chinese SAT Mock Test for CLIP 8th graders and alumni
    - i) The official Chinese SAT test happens in November. This mock test will be offered in March as a way for students to get experience with the test and get feedback on test taking strategies.
    - ii) The proposed test date of March 7 is same day as the San Francisco Chinese New Year Parade. This could be a conflict for students and parents. Can the date be changed?
    - iii) The organizers want technical and banking support from CLIPCO:
      - (1) Create registration page on CLIPCO website (Sherman/Ralph). Payment page through PayPal to be a separate link (Novey).
      - (2) Payment for test will include NCACLS registration fee, PayPal service charge, printing and mailing costs, proctor/administrator remuneration. Fees will go to the CLIPCO bank account and be distributed through existing reimbursement procedures.
      - (3) Create a CLIPCO email alias for ease of participant/organizer communication.
      - (4) Permission to advertise via email through CLIPCO Yahoo! Groups for 8<sup>th</sup> grade and above (for those still active). The Board suggests that the organizers also contact Ms. Chern for a more complete list of CLIP alumni contacts.
    - iv) **Motion to sponsor Mock Chinese SAT test on a date TBD. Vote: Yes, unanimous**
- 7) Adjourned

Next meeting will be held on January 15, 2014

### Action items:

- Volunteers are needed to lead tours for prospective parents at Meyerholz on Friday January 16, Wednesday January 21, Tuesday January 27, and Monday February 9.
- Representatives to finish distributing Direct Give t-shirts.
- Brenda will purchase Chinese language books in Taiwan to add to the Library collection.
- Brenda will report back on the estimates for next year's text book purchase.
- Banquet Committee to send out save the date email to all current CLIP families.
- Sherman will send an email to CLIP Corner to solicit content for the new web page recommending Chinese Language resources to CLIP families.
- Sherman, Ralph and Novey to assist with web and payment set-up for Chinese SAT Mock Test.
- Kuimey and Nan to process payment and reimbursements for Chinese SAT Mock Test.
- Chinese SAT Mock Test organizers to contact Ms. Chern for a more complete list of CLIP alumni contacts.