

## Minutes

Cupertino Language Immersion Program Community Organization (CLIPCO)

BOARD OF DIRECTORS

Meyerholz Elementary School

6990 Melvin Drive San Jose, CA 95129

**Thursday, November 19, 2015 at 7:00 pm, GLC, Meyerholz**

- I. **Preliminary** - group picture taken
  - A. Call to Order 7:09
  - B. Approval of October Meeting Minutes - approved 7:11

In attendance: Heather Simonovich, YinYin Pao, Drew Coleman, Steve Burrell, Julie Wann, Marge Sung, Sherman Chan, Ted Fong, Sylvia Leong, David Ma, Terri Shieh-Newton, Jack Zhu, Kathleen Ko, Scott Loper, Jon Campbell, Walter Perez, Wen-Kai Weng, Rachel Turkal, Bill Steinmetz, Nan Jiang, Kuimeuy Wang, Mike Gebbie, Jean Wang, Ann Ruckstaal, Rachel Yuen

- II. **High School Support Committee (Andy Pickholz)** - update on progress from last meeting of extending CLIP into FUHSD. Shared proposed draft of plan for Support for CLIP Alumni in High School.
  - circulate survey of CLIP alumni families, and other families w/ kids w/ strong mandarin educational backgrounds, to see what they want, what they want to participate in. Survey contains questions about who families are, if the families would like to have their child participate in particular suggested activities, and if there are other recommendations. CLIPCO will circulate survey and have an info night to answer questions parents may have. Survey intro info section (called Background) has links to further information that parents can go to if they want further information. CLIP alums can also answer the survey. If survey is launched on 12/1 or 12/2, survey is due on 12/18, and have an info night early in the week during the week of 12/14. Mr. Coleman spoke with superintendent recently, since enrollment at LHS is declining, it might be useful to recommend offering CLIP at LHS
- III. **Officer Reports**
  - A. President's Report - CLC won't happen this year, couldn't organize it.
  - B. Treasurer's Report - 46% by checks, 54% online. Some problems with checks, some checks were lost. For next year, the check number should be included on the form. 100% donation from Meyerholz, 7 Miller families haven't donated. Still don't know when corporate donations will come in. \$239K raised, 101.89 over estimate, very high participation rate 98.78% participation rate
  - C. Principals' Reports -
    - Mr. Coleman -
      - thrilled with 100% participation in Direct Give campaign at Meyerholz.
      - Shinzou visit happened at end of October, great experience to develop relationship with administrators there.
      - No homework club this year b/c too many activities and changes at Meyerholz this year (new report card, PE, 2nd year of Writer's Workshop, new ELD program, etc.), and there were not enough staff to do homework club this year. This is not an issue of budget but of lack of staff - teachers are too busy at this time to run homework club. If this changes in the future, it may be reinstated. This will be revisited when planning for next year.
      - Writers Workshop working on narrative writing this month.
      - Report cards out on 11/20. New report cards, will include an insert for parents explaining how to read it. Celebrate children's areas of growth.
      - Instructional Assistant (English) - took full time job elsewhere, principals are in the process of interviewing an IA, will have one soon.

- CLIP tour dates at Meyerholz on 1/8/15, 1/13/15, 1/28/15, 8:45-10:30 am, goal is to have small groups, have parents be involved in talking about their experiences in CLIP. Discussion ensued on ways to promote CLIP program in the community.
- Reading pilot - instructions going well, leveled reading materials have been purchased, now school's property, at their reading level. Teachers will share their reasons for selecting this pilot (CLIPCO less interested in hearing sales pitch from vendors).
- county office has hired bilingual coordinator, who organizes bilingual events, she toured Meyerholz recently. This is supportive of Obama's goal to increase bilingual education in the U.S.
- New special programs coordinator position has been very helpful.
- Science camp - still need 1 more parent chaperon, money to pay full cost.

Mr. Burrell

- Miller hosted 12 kids from Shingzhou, attended CLIP classes, went to certain classes, participated in integration activities.
- CLIP kids can go to an exchange tour, there will be a mandatory info night on 12/7 at Quinlin Center
- Miller had disaster drill, goal is to keep kids safe while they're at school, then get them home safely
- Miller had annual Veterans Day assembly, invited veterans to come and speak
- Miller had Turkey Trot today
- will have CLC, open to whole school, will happen in January, registration will happen soon.
- Chinese Cultural Club, watch Mandarin movies, experience culture and movies. open to CLIP and neighborhood kids.
- season 3 sports season coming up after break, encourage kids to participate in this.
- CLIP tour on 1/19 in library, to fill slots that opened because of attrition, kids must be Cupertino residents. Kids need to show that they know enough Mandarin to start. Last year, parents didn't know until near start of school year that their kids were accepted, this will be fixed this year.
- There will be an information night for incoming 6th graders later in school year, in late January.
- planning end of year celebration at Miller (Dynasty Restaurant no longer available).

**IV. Committee Reports**

A. Fundraising Committees -

1. Direct Give Contest Committee (Scott ) delivery date for rubix cubes is 12/9.

T-shirts - volunteer will sort t-shirts, each class rep will put kids' names for their class on the t-shirts, distribute them to classes. There was concern that Direct Give Campaign was too aggressive, mandate was from the district. Efforts are made by CLIPCO to gently remind parents to donate. Discussion about best ways to get parents' emails.

B. Cultural Enrichment Committees -

1. ASEP Committee (Sylvia) - winter showcase on 12/11. Fire alarm accidentally set off last week, parents took kids home quickly after that and final roll couldn't be taken.
2. CLIP Art (Marge) - going well.
3. Spring Banquet Committee (Sylvia) - has started to meet, renaming Graduation Committee, won't be at Dynasty again, will be at Miller (gym and quad). It will put the focus on the students' achievements, not as much on the food. There will be food, servers for portion control, open seating. There may be a CLIPCO end of the year party to sample food for Spring Banquet, more information to follow.

C. Community Outreach Committees

1. Technology & Communications Committee

- a) Website/Email (Sherman) - Ralph set up website for tour and Chinese New Year sign up
- b) Newsletter (Jon) - will send out newsletter later this year.

**V. Old Business**

**VI. New Business**

**VII. Public Address**

**VIII. ADJOURNMENT -- 9:10**