

MEETING MINUTES

Cupertino Language Immersion Program Community Organization (CLIPCO)

BOARD OF DIRECTORS

Meyerholz Elementary School

6990 Melvin Drive San Jose, CA 95129

Thursday, December 17, 2015 at 7:00 pm, GLC, Meyerholz

I. Preliminary

A. Call to Order 7:09

B. Approval of November Meeting Minutes 7:12 - a few changes

In attendance: Heather Simonovich, Todd Gutmann, Julie Wann, Mike Gebbie, Rachel Turkal, Helen Lin, Kathleen Ko, Marge Sung, Ivy Lau, Nilou Tan, Nan Jiang, Sylvia Leong, Sherman Chan, Ted Fong, Bill Steinmetz, SooSang Park, YinYin Pao, Drew Coleman, Steve Burrell, Terri Shieh-Newton, Jack Zhu, Jon Campbell, Walter Perez

II. Officer Reports

A. President's Report

insurance for CLIPCO, CLIP volunteers, etc. 1. CLIPCO has a policy of \$1,000,000 for directors and officers (D and O policy protects board members against suit regarding how they perform their duties and responsibilities in the company). 2. a \$2,000,000 aggregate insurance policy (General Liability) for lawsuits regarding negligent actions (bodily injury, property damage, personal injury, and advertising damage). Lawyers say that we need to have coverage during any school activity or extracurricular activity. 3. 4. no coverage against discrimination lawsuit, could be necessary if there is a discrimination lawsuit.. Would cost about \$400/year. Drew has a copy of PTA's discrimination insurance, passed it around. This could be a guideline for insurance that CLIPCO may choose to purchase.

Do we want to continue to pay for \$25,000 insurance for property damage? \$1000 deductible, costs \$100/year. Do we want to get discrimination insurance?

Need to search for new Treasurers for next school year.

CLIPCO High School initiative meeting last week - survey closes tomorrow night (so far, good response rate, 60 in Mandarin, 10 in English). FUHSD board general meeting in early January (January 9 9:30 am - 12:30 pm), we need to organize our survey results so we can present them to the board at January meeting (and we should try to present the info before the meeting so board members are familiar with topic, so it's expected). At Jan 12 board meeting, a decision will be made about redistricting and 1 possibility is to bring kids from CLIP into Lynbrook.

B. Treasurer's Report - corporate matching gifts have not come in yet. 101% participation in direct give

C. Principals' Reports

Mr. Coleman

reading pilot update - had last meeting w/ founder, will present to staff on Jan. 19. Will likely be presented at next CLIPCO meeting. Many schools across the country use it or would like to use it.

IA position - couldn't find an extra IA for 1.5 hour/week position, split the position between 2 IAs who currently work at CLIP, this will start on January 4.

Play - 80 kids auditioned, all got a part, there will be 2 casts

extra curriculums - CNYP, robotics, football, soccer

2 assessments in math for 1-3rd graders, 1 hour each, just to see where kids are to assess instruction, similar to CASPP, online

writer's workshop training just finished, will start in January, kids now working on informational writing

Parent engagement - more opportunities, 1st Tuesday of each month 1 hour for coffee with parents who want to discuss any topic. an audit will be done of traffic patterns, to help make improvements to traffic issues. there may be new arrows, stop signs, etc. Parents can make comments to city of San Jose, hotline and info is on Meyerholz website, parents can go there to make comments.

CLIP tours starting in January

Mr. Burell

CLC sign ups happening now at Miller, open to all Miller students

Chinese culture club is going strong

6-8 students going to Chinese power hour (Monday, Tuesday or Wednesday) for Mandarin assistance

CLIP tour in January in Miller library

Winter dance after break

Drama performance coming up soon, many extracurricular activities offered at Miller

III. Committee Reports

A. Fundraising Committees

1. Direct Give Contest Committee

B. Cultural Enrichment Committees

1. ASEP Committee (Sylvia) - hiatus until March
2. CLIP Art (Marge) - went well
3. Graduation Celebration Committee (Sylvia) - email went out to 5th and 8th graders, celebration will be on Friday, May 27 in evening, site is booked (Miller), will require parent volunteers (not 5th and 8th grade parents) to help that night. CLIPCO catering tasting party will be at Jon's house on 1/23 to try food that we might have cater graduation celebration. 5 pm - ? Will need headcount to know cost for each person (if over 50 people, it will be \$10 per person). CLIPCO and graduation committee will be invited.

C. Community Outreach Committees

1. Technology & Communications Committee
 - a) Website/Email (Sherman) - nothing new.
 - b) Newsletter (Jon)

need to vote on pay increases for 2015-16 school year:

Instructional Aid \$55K increased to \$59,400K

Classified Staff Overtime from \$2000 to \$2160

Special Program Coordinator from \$9,800 to \$10,584

approved

IV. Old Business

V. New Business

VI. Public Address

VII. ADJOURNMENT - 8:10