

MINUTES

Cupertino Language Immersion Program Community Organization (CLIPCO) BOARD OF DIRECTORS

Meyerholz Elementary School
6990 Melvin Drive San Jose, CA 95129

Thursday, September 1, 2016 at 7:00 pm, GLC, Meyerholz

I. Preliminary

- A. Call to Order - 7:06 pm
- B. Introductions
- C. Approval of May Meeting Minutes - approved 7:13

in attendance: Heather Simonovich, Jon Campbell, Joyce Luo, Jen Stewart, Grace Tsang, Ted Fong, Drew Coleman, Steve Burrell, Alan Fong, David Liu, Jasmine Wu, Lijuan Wang, Aileen Lai, Nikki Tan, Julie Wann, Sammi Hsu, Ann Rucksthal, Scott Loper, Wei Chen, Bin Liao

II. Officer Reports

- A. FUCAC - Terri Shieh-Newton -

purpose of committee - study enrollment needs of FUHSD, provide report
issue to be addressed - declining enrollment at Lynbrook HS
composition of CAC - 35 members, attendance area % - LHS 41%, CHS 21%, FHS 21%, HHS 10%, MVHS 7%, caucasian 32%, all other races 68%,
timing and agenda of CAC - june, educated CAC about FUHSD, factors that contribute to the excellence of the school (June), enrollment projection data(June), developing solutions (Aug), coming to partial/full consensus for solution (Sept), drafting proposal for FUHSD board (Oct), presentation to FUHSD board (Nov)

demographer and Enrollment Subcommittee findings :

95% confidence 1677-1448 likely resident enrollment (people who live w/in borders of LHS),
95% confidence 1747-1518 likely attendance enrollment. Goal=1850 or so (people who don't live w/in borders of LHS but kid goes to school there), need flexibility

criteria to consider for solutions: flexibility, do minimal harm to the other schools, causes least disruption to families, giving people (parents, students, families) a choice and not mandate it to someone, community spirit,

Potential solutions - boundry change, area of choice (John Mize Park Area), district wide open enrollment (lottery), proportional district wide open enrollment - these are likely off the table.

The following solutions are under consideration: 8th graders from CHS attendance area (approx 575), 8th graders from HMS (approx 325), 8th graders from MMS (approx 60), 8th graders from McAuliffe (approx 19)

Communications with Community: via CLIPCO, newsletter, town hall meetings

- B. President's Report:

permission slips went out this year to share parents' info. CUSD is controlling how they release people's private information, so now require parental consent for this. this is needed in order to contact parents via yahoo groups, for direct give campaign, etc. Meyerholz will soon get that info, will likely get 95% of parental signatures.

Shed - the CLIPCO shed will be installed tomorrow, soon there will be a work party to move CLIP materials to the Shed.

CLIPCO yahoo group -

- C. Treasurer's Report - direct give campaign as of 9/1/16.

- D. Principals' Reports -

Mr Coleman - Meyerholz - new "flex lab", new improved meeting space. at the end of the school year, on student from e/ grade spent 3 days reviewing exit assessment for their grades (this assessment hadn't been updated in 10 years), posted reading/writing standards on website. outlines expectations for e/ grade level for reading/writing in Mandarin.

3.5 hrs /week I.A.s, there is currently 1 opening.

Jennifer - new 4th grade teacher, will be the CLIPCO teacher rep this year.

chromebooks - not getting thrown out, except when they stop working. from now on, all technology purchased will be Apple products (ipads and Macbooks). PCs are not supported, but there are some still in the classroom. If PCs are removed from the classroom, CUSD decides whether to pass them on to another teacher or get rid of them.

guided reading - new program launched, new books in classrooms for 2nd and 3rd grade. there will be stats to show kids' reading growth throughout the school year. aligned w/ writer's workshop and reader's workshop. teachers will be able to target instruction for kids

Superintendent's coffee at Meyerholz, 9/20 - 6 pm

Assistant Principal position has been posted, Jean Wang will start at Cupertino Middle School on 9/6/16. a retired administrator (Kathy Stokes, previous CLIP administrator) will step into the AP position in the interim. looking for a person who is a strong instructional leader, understands assessment, relationship builder. preferred qualifications - mandarin speaker, familiarity w/ immersion programs, special education, etc. Parental input is welcomed.

homework club will start on 9/12, 3 days/week for 1st-3rd grade, 2 days/week for 4th-5th grade.

possibility to have MCAC (Meyerholz-CLIP advisory committee) rep go to CLIPCO meetings and have a CLIPCO rep go to MCAC meetings, to improve communication

Mr. Burrel - Miller - personnel changes, a miller teacher moved to meyerholz 2nd grade, made another part time teacher permanent, hired another previous teacher to teach 2 8th grade periods, 7th and 8th graders going to Asian Art Museum for a field trip. 6th graders adjusting to middle school. less homework for now. Chinese power hour meets 3 days/week for extra help w/ mandarin hw. teachers thank CLIPCO for making reimbursement process easier.

Visit from another district where there is an immersion program that currently goes up to 5th grade. 1st school dance 1st friday of school. BTS night - last week. 1st PTA meeting tomorrow. PTA back to school bash 9/15, food options, carnival games, shark activities, etc.

9/16 - 1st staff learning day. teachers will learn about integrating technology into learning. miller has 1:1, tech to students (ipads, laptops, etc.) 950 devices on campus. "Students will use technology e/ day in their learning", aligned w/ concept of Learner Focused Classroom. "The Right Tool for the Right Job". 4 Instructional Technology Goals - choice; respectful and appropriate digital citizens; consuming, creating, curating, and connecting; equitable access. Currently in planning phase, launch for 6th graders is in February; in 8/17, incoming 6th graders will start. school owned ipads will have other boxes.

www.1to1.cusdk8.org - CUSD's website regarding digital literacy initiatives.

III. Committee Reports

A. Fundraising Committees

1. Direct Give Campaign - Scott Loper - major CLIP fundraiser of the year, where we get funds to pay for Mandarin curriculum, etc. that we can't get from CUSD. Funds Instructional Aides, etc. need 3 or 4 volunteers, tasks are prizes for meeting criteria, put up posters, give T-shirts, show thermometers, etc. it's a donation, no one is required to participate but funds are needed to support CLIP program. need to get parents to opt in to receiving school communications, in order to be able to contact them. it's critical to get parents' email in order to be able to contact them. there is a concern that some parents at BTSN checked only OK for PTA but not the box for CLIPCO. discussion ensued on how to increase participation while respecting parents' privacy.

B. Cultural Enrichment Committees

1. ASEP - Nikki- originally 12 classes, but had to cancel digital animation b/c teacher left. will try to see what criteria they need for teacher. looking for Go instructor. Nikki and Rachel took over ASEP this year, but considering having YMCA take over administration of ASEP. We were close to canceling nearly half the classes because of lack of donations - Mr. Coleman sent out an email blast and parents paid before the end of the school year.
2. CLIP Art - Marge not here anymore, need to determine who is in charge of CLIP art

C. Community Outreach Committees

1. Technology & Communications Committee

- a) Website/Email - Jim Ming
- b) Newsletter - Thien Vu

IV. Old Business - looking for a CLIPCO volunteer to attend CAC meetings at Miller.

a suggestion was presented to have a structured way to monitor IAs and leveled Chinese readers, effectiveness, quality, etc.

A suggestion was presented for principals to give their reports at the beginning of the evening so CLIPCO board has more time to discuss issues in private.

V. New Business

- A. Committee Selection

VI. Public Address

VII. ADJOURNMENT - 9:25 pm