

MINUTES

Cupertino Language Immersion Program Community Organization (CLIPCO)

BOARD OF DIRECTORS

Meyerholz Elementary School

6990 Melvin Drive San Jose, CA 95129

Thursday, September 22, 2016 at 7:00 pm, GLC, Meyerholz

I. Preliminary

A. Call to Order - 7:04 pm

B. Approval of August Meeting Minutes - approved

In Attendance - Heather Simonovich, Drew Coleman, Jen Stewart, Alan Fong, Aileen Lai, Bin Liao, Rachel Turkal, Grace Tsang, Jon Campbell, Joyce Luo, Julie Wann, Yu Huei Lin, Scott Loper, Sammi Hsu, Jack Zhu, Jasmine Wu, Ivy Lau.

II. Officer Reports

A. President's Report -

1. ASEP classes looking into purchasing a mirror for the music room.
2. Storage shed is ready.
3. Conflict of Interest forms were passed out tonight - please complete it and give it Heather.
4. Graduation Celebration - no one has started organizing this yet. 5th and 8th grade parents usually organize this. 5th and 8th grade reps need to talk to parents to get the ball rolling.
5. T-shirts - Kindergarteners need to order these if they need one
6. FUHSDCAC meeting next Thursday 7 pm GLC (Terri and Mo)

B. Treasurer's Report - Direct Give campaign - 53% overall have given, highest is Kindergarten, lowest is 5th and 8th grade. Contest is 10/16 - 11/18. In August, most income came from direct giving, net income \$23,000 increase in August.

C. Principals' Reports

1. Mr. Coleman - Meyerholz
2. Homework club started 2 weeks ago, now up and running. started 2 weeks before previous years.
3. MCAC - need at least 1 grade level rep, evaluate programs (homework club, instructional aides, etc.)
4. 2nd/3rd graders - finished chinese leveled readers. Can now track students' progress/growth online, should help by allowing more targeted instruction.
5. STAMP data - how are we using that data, what is our purpose behind it? How can we use it to help kids? What is the value behind it? How much growth can we expect between 5th and 8th grade?
6. Trainers from New York Columbia Teachers College came last week to train teachers on writers workshop. Looking at how these techniques can be adapted and transferred to teaching Mandarin writing.
7. Assistant Principal was hired - CLIP parent, classified staff teacher, member of executive cabinet, HR director, CLIP teachers were all on hiring committee. She does not speak Mandarin, but has experience as an administrator in an immersion school.
8. Mr. Garrison took a position as instructional support teacher of technology at the district; he will continue to teach 5th grade CLIP until a replacement is found.
9. Hired a special programs coordinator - is currently an IA, so she will spend more hours at Meyerholz. Still in the process of hiring an IA.
10. Efforts are made to recruit, develop Mandarin teachers.
11. Bookfaire - starting next week
12. Parent teacher conferences - upcoming
13. CBO, Chris Jew - 10/19 - will come to GLC to talk about funding, etc.

Mr. Burrell - Miller

CLIP art classes Oct - May; chinese power hour 2 days after school for 1 hour. Learning day - teachers learned about technology in the classroom.

III. Committee Reports

A. Fundraising Committees

1. DGC - Scott Loper - committee met a couple of weeks ago to assign tasks. many things will be the same as last year. 10/18-11/15. Prepared to go before that. Opt in rate nearly 100%. T-shirts should be finalized w/in the next week so items can be created. Discussion ensued regarding prizes for the direct give campaign and the Walk-a-thon. updates will be provided as we get closer to the launch.

B. Cultural Enrichment Committees

1. ASEP - Rachel/Nikki - wushu classes will be in FLEX lab instead of outside. a mirror will be installed in the music room. CLIPCO will buy the mirror, CUSD will install it.
2. CLIP Art

C. Community Outreach Committees

1. Technology & Communications Committee
 - a) Website/Email
(1) Jim Ming
 - b) Newsletter
(1) Thien Do

IV. Old Business

A. Propose strategies for evaluating IA's and Level Reading

B. New Business - how can we evaluate homework club, IAs, and Chinese leveled reading program?

1. Mr. Coleman would like to see CAC do the evaluating and have them report to CLIPCO - this is the role of CAC. There is currently only 1 parent on CAC.
2. Leveled Chinese -
 - a) are children improving their reading skills from initial assessment to final assessment (beginning of the school year to end of school year)?
 - b) Who teaches children - teacher or IA?
 - c) Mr. Coleman plans on having an information night to let parents know how the program works, possibly let parents log on to see how it works.
 - d) Look at how well the software works, if it crashes frequently, have they had to call the help desk, etc.
 - e) Ask kids if stories are interesting and engaging, or not.
 - f) Look at STAMP scores of current 2nd graders when they finish 5th grade, to see if STAMP scores improve for students who have been in the leveled reading program.
3. IAs -
 - a) look at job description, required skills and experience, performance evaluation, etc.
 - b) Survey of teachers to determine effectiveness of IA. to be discussed further
4. Homework club - to be discussed further.
5. Jon will send an email out w/ proposed questions.

V. Public Address

VI. ADJOURNMENT