

MINUTES

Cupertino Language Immersion Program Community Organization (CLIPCO) BOARD OF DIRECTORS

Meyerholz Elementary School
6990 Melvin Drive San Jose, CA 95129

Thursday, February 16, 2017 at 7:00 pm, Flex Lab, Meyerholz

- I. Preliminary
 - A. Call to Order: 7:05
 - B. Approval of January Meeting Minutes: Approved unanimously

- II. In Attendance:
 - A. Jon Campbell, Yu Huei Helen Lin, Sylvia Leong, Steve Burrel, Jen Stewart, Drew Coleman, Ann Mitchell, Joyce Luo, Sammi Hsu, Lijuan Wang, Julie Wann, Ted Fong, Aileen Lai, Rachel Turkel, Jasmine Wu, Alan Fong, Grace Tsang, Nikki Tan

- III. LHS Enrollment
 - A. Sylvia Leong: Graduation Celebration update
 1. Second year in this format
 2. Recent Decisions
 - a) Friday, June 2
 - b) Cost: \$20 - was \$16 last year - was \$60 at Dynasty
 - (1) Adding DJ
 - (2) Adding 2nd photo booth
 - c) Program adjustments:
 - (1) Keep the pace faster
 - (a) Not so many pictures as last year
 - (2) Ms Robinson is already preparing
 - (a) A dance, two songs, speeches
 - d) Invitations will be going out mid-march
 - (1) Printed invitations will only go to 5th and 8th grades
 - (2) Email invitations to everyone else
 3. Asking for a new banner
 - a) Same company as the first one - Quick Copy
 - (1) Would need to recreate the file
 - (2) Looking for a free standing banner
 - (3) Looking for 2 8 x 10
 - (a) Grad Celebration
 - (b) CLIPCO
 - (4) Stronger, lighter, more durable fabric
 - b) Cost is \$500 + tax; \$75/hour
 - (1) Total cost: about \$1300

 - IV. Officer Reports
 - A. President's Report
 1. Reminder: March CLIPCO meeting to 3/9
 2. CLIPCO Advertising Committee
 3. Election Committee
 4. CUSD CAC
 - B. Treasurer's Report
 1. P&L for Jan
 - a) Total Income
 2. Proposal for Cloud Based Reimbursement System

- a) Teachers can fill in their vouchers on line
 - b) Also Cover Tax Receipts
 - C. Principals' Reports
 - 1. Mr. Coleman
 - a) Meyerholz video highlighting what we're doing here.
 - b) CLIP Tour update
 - (1) 98 kinder families
 - (2) 57 1-5
 - (3) 250 register for the tours
 - (a) 60-65% attended
 - (4) Thank you to all the parent volunteers
 - c) CNY Parade
 - d) CUSD CAC
 - (1) Encourages participation
 - (2) Hoping for regular communication
 - e) Education Night
 - (1) Mar 1 - maybe change to avoid conflict with Miller
 - (2) 4 teachers, Mr Coleman, Ms Mitchell
 - 2. Mr Burrell
 - a) CLIP Tours
 - (1) 15 parents attended
 - (2) waiting to see how many 5th graders matriculate up
 - (3) high number of incoming are more comfortable in simplified characters
 - b) Missed the CNY Parade
 - c) Successful Rollout of iPad initiative
 - (1) Now being used in the class
 - (2) Not seeing excessive usage
 - (3) For example
 - (a) Math text online
 - (b) Useful with science labs
 - d) STAMP Test
 - (1) Two weeks after break
 - (2) The FUHSD comes to evaluate the same week
 - e) Mar 1: incoming 6th grade information night
 - (1) talks about the electives
 - f) Mar 8: 6th and 7th grade electives night
 - 3.
- V. Committee Reports
 - A. Fundraising Committees
 - B. Cultural Enrichment Committees
 - C. Community Outreach Committees
 - D.
- VI. Old Business
- VII. New Business
 - A. Budget Proposal
 - 1. Personnel
 - a) Major change is to add one x 2 hours per day, to come in the afternoon
 - (1) especially for English
 - (2) Though person would have BCLAD

- (3) Partly a result of the positive feedback from this year's increased IA support
 - b) Question - it would be nice to know the breakdown between English and Mandarin
 - c) Question - why lower amount for zero-period.
 - (1) this is an actual rate
 - (2) There isn't actually a single 0-period teacher - there are 7 in total
 - (3) CLIPCO pays for a single
- 2. Instruction Materials
 - a) Changes
 - (1) Growing a grade level.
 - (2) Level Reading fiction and non-fiction texts
 - (3) Reading assessment licenses are for both fiction and non-fiction
 - (4) At Miller, there were cuts in all line-items
 - (a) A couple thousand dollars reduction
 - b) Questions:
 - (1) What did we vote on last meeting?
 - (a) More books for 3rd grade - several kids have gotten to the top level we had
 - (2) Is there a separate non-fiction license cost
 - (a) yes
- 3. Professional Development
 - a) Changes
 - (1) On-site instruction from Teachers college for Reading/Writing
 - (a) 16-17: there was a \$5K line item
 - (b) 17-18: Pairing with Blue Hills to bring instructors here
 - (i) \$30K total; \$15k at Meyerholz; \$7500 PTA/\$7500 CLIP
 - (c) Language Conference: Increased from \$5K-\$7.5K
 - (d) K-1 Report card compensation time
 - (e) Level Chinese Curriculum collaboration
 - (i) 2 days for grades 2-4 + 1 day for 5th
 - (f) 3 half day training sessions with Level Chinese (Grades 2-4) + half day for 5th
 - (2) Questions
 - (a) Would it be possible to have a third school to participate?
 - (i) It probably wouldn't work
 - (b) Has it been presented to the PTA?
 - (i) Initial conversations - PTA presidents are open to the idea
 - (c) Why is district budget shrinking?
 - (i) Declining population is a big reason.
 - (d) Our Mandarin teachers would be getting English instruction - what does that leave for them to do?
 - (i) The methodology that's being taught applies to any language.
 - (e) Would CLIP parents be paying a bit more than their share, compared to neighborhood?
 - (i) Not sure about those numbers.
 - (f) Why did the district decide to fund the instruction for only 3 years?
 - (i) The proposal here would just give the teachers more instruction on a complicated curriculum implementation.

(g) What is parent teacher conference compensation?

(i) Because they have twice as many kids.

(h) What do students do when teachers are on training

(i) This cost is for subs.

4. Reduction on iPad apps

a) Miller identified certain apps, and budgeted \$10 / student

5. Miller HW Club

a) 1 teacher, 3 days per week, \$38 per hour

6. Administration costs

a) Tax prep

(1) \$2000 seems high; Jasmine knows PTA that pays \$1000; Steve thinks Miller Parent Foundation pays \$500

B. Vote for Grad Celebration Banner

1. \$750

a) Unanimously passed.

VIII. Public Address

IX. ADJOURNMENT