



Notes

Cupertino Language Immersion Program Community Organization (CLIPCO)

BOARD OF DIRECTORS

Muir Elementary School, 6560 Hanover Drive, San Jose, CA 95129

Thursday, November 17th, 2022 at 6:00 pm

meet.google.com/ovy-gvfi-ggh

Attendees: Amy Steele, Anna Liao, Ching Lien, Cindy Ying, David Chen, David Chen (DGC), Edison Chiu, Emery Kuo, Jenn Lashier, Jeremy Gaustad, Jim Pacella, Julie Siripoke, Ken Huang, Kevin Jung, I Lin Chen, Liyang Wei, Liz Lim, Loretta Lu, Margaret Chang, Maria Joanna, May Wong, Patrick Chiu, See-Eng Phan, Wendy Briggs

1. Preliminary
 - 1.1. Call to Order
Start at 6:10pm
 - 1.2. October Meeting Minutes Approval
[11 yays \(Jim Pacella, Edison Chiu, Chien Lien, May Wong, Jeremy Gaustad, Liz Lim, Anna Liao, Kevin Jung, Margaret Chang, Julie Siripoke, David Chen\), 0 nays, 0 abs](#)
2. Officer Reports
 - 2.1. President's Report
 - 2.2. Vice President's Report
CommuniTea 11/18 - opportunity for parents to meet
Community Outreach: December
Family Fun night - 12/9 around 4pm
I Lin Chen joined to help Event Committee
Lunar New Year event Friday 1/27
Big celebration on Muir campus - similar to Mid-Autumn Festival, lion dance
Each class have a booth
Konstella Migration communication 11/8
Miller reps - send reminders about signing up on Konstella
Dec Board Meeting - Holiday Sweater & Cookie Exchange
White Elephant Gift Exchange (under \$10)
Pizza My Heart fundraiser in Dec
 - 2.3. Treasurer's Report

Fall Updates - taxes, insurance
Trunk or treat cost ~\$1.4k with ~\$800 in concession sales
Book Fair ~\$4.3k with \$500 seeding, get discount from Scholastic, most kids used cash
October Income - ~\$409k in donations (\$103k corporate / \$306k individual)

At 90% of budgeted income

ASEP - ~\$28k

October Expenses - \$11.7k

Teacher Adjunct (\$4.1k)

Astronaut Assembly (\$1.2k)

ASEP (\$4.7k)

Community Events: Negative due to Cheddar Up mid-Autumn festival income

CheddarUp Fee (\$5.3k)

October P&L Summary - \$505k net income

Balance Sheet \$1.2M

Edison signed off on October Financials

2.4. Principals' Reports

Amy Steele, Miller

Annual turkey trot - One mile race today

PE teacher dressed up as turkey

Z-bar for everyone, chocolate turkey for winners

Had Veteran assembly

Preparing for AAPPL test in Dec, results before winter break

Mrs Chern currently in Boston ACTFL presenting "Developing Autonomous Learners"

8th grader trip to Yosemite, paper work due 12/2

Covid test going home tomorrow and test before coming back

Jenn Lashier, Muir

Had Trunk-or-Treat, Movie night, book fair last month

Had two rainy day lunches that week of Halloween

Starting homework club, starting small (40 kids)

Teachers invite kids that don't have home Chinese help

Looking for high school students (Lynbrook)

Safe space for asking questions, not re-teaching

Reviving PBIS program (Be safe, Be responsible, Be respectful)

Bulldog bones awards are experiences (popsicle, lava lamp, bubble party,...), about once a month

Could use help with making copies of bulldog bones
Flyer for Chinese language competition - signup is first week of Dec, 1/17 school presentation, around winter break for brush painting, category for Cantonese - asking for more details
Event today: Young man that was autistic that came on Muir, called police, guardian came and escorted him home
4th grade teacher - interviews and offers made, onboarding candidates, poaching from another school site, difficult to find Chinese teacher this time of the year
Suggest making Nov 1st staff learning day

3. Public Address

None at this time

4. New Business

4.1. I Lin Chen - New Event Committee Chair

Has 3 kids (3rd grade, K, 2.5 year old)

Works at Stanford as event program manager

Stanford has a lot of overlap in events

Pumpkin & hay at Muir came from a previous Stanford event, made the balloon arch

Was part of CCCSF for 14 years (SF Chinese New Year parade),

Thinking of silent auction (get gift cards from community)

Signup for Event Committee at CommuniTea 11/18

Gladly take donations, Sponsorship is more tricky

4.2. Creative Investment Team & Proposal

Would like to get better return on investment

Jim presented three options:

Treasury Bond ~4.1%, 3 months, low market risk

Money Market ~3%, no risk

CD ~2.7%, 6 months, may have penalty

Suggest to put 50% in 3 month bond and 50% money market

\$300k is already available to invest

\$1.1M cash reserves

Investment team already approved 2/27/20

Motion to add to Jim Pacella, Patrick Chiu, Edison Chiu to

Investment committee

11 yays (Jim Pacella, Edison Chiu, Chien Lien, May Wong, Jeremy Gaustad, Liz Lim, Anna Liao, Kevin Jung, Margaret Chang, Julie Siripoke, Cindy Ying), 0 nays, 0 abs

Discuss increasing investment amount in Dec

4.3. Offsite Promotion Banquet/Event (5th & 8th)

Separate or joint event?

There is a 5th grade day at Muir - parents decide what to do

5th grade day was funded from PTA and kids get certificates

Will still have 5th grade day which would be promotion

Before had event at Dynasty more family oriented, less ceremonial

Have separate 8th grade promotion ceremony

Follow up with Jeremy Gaustad on promotion plans

4.4. Chinese Signage at Muir

Think about Miller too

Need to check with district

Need to have money before going to district

Dr Lashier will check with correct contact person

4.5. Voice Amplification for Classrooms

Was always difficult for teachers to project their voice but worse with everyone wearing masks, hard to pronounce clearly and can lose your voice after a while

Speaker system vs voice amplification

Started with speaker system and microphone but sometimes hear the classroom next door

One classroom uses voice amplification and it is better

Classroom setup \$1600 each for voice amplification x 20

classrooms which will grow to 22 classrooms eventually

At least 10 year life expectancy

Voice projection at Miller is not as much an issue

Motion to approve \$36k for voice amplification from supplemental

11 yays (Jim Pacella, Edison Chiu, Chien Lien, May Wong, Jeremy Gaustad, Liz Lim, Anna Liao, Kevin Jung, Margaret Chang, Julie Siripoke, Cindy Ying), 0 nays, 0 abs

5. ADJOURNMENT

Adjourned at 8:35pm

Upcoming meeting

Board meeting – Thursday, Dec 15, 2022