



## Notes

Cupertino Language Immersion Program Community Organization (CLIPCO)

BOARD OF DIRECTORS

Muir Elementary School, 6560 Hanover Drive, San Jose, CA 95129

Thursday, November 9th, 2023 at 6:00 pm (in person or virtual)

[meet.google.com/ovy-gvfi-ggh](https://meet.google.com/ovy-gvfi-ggh)

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### Attendees:

Position	Name1	Name2
President	Edison Chiu	
Vice President	Margaret Leung	
Secretary	Diana Ong	
Treasurer	Patrick Chiu	Wendy Briggs
Kindergarten	Fori Wang	Lisa Sung
1st Grade	May Wong	James Pacella
2nd Grade	David Chen	Kimberley Seok
3rd Grade	Liz Lim	Selena Lee
4th Grade	Julie Siripoke	I Lin Chen
5th Grade	Michelle Lee	Summer Zhao
6th Grade	Simon Chung	Emery Kuo
7th Grade	Loretta Lu	Cindy Ying
8th Grade	Kevin Jung	Kalila Spain Patty
Muir Principal	Jenn Lashier	
Miller Principal	Anu Iyer	
Miller Assistant Principal	Deborah Lopez	
DGC Chair	James Pacella	

Blue means present

1. Preliminary
  - 1.1. Call to order at 6:12pm
2. Principals' Reports  
*Jenn Lashier, Muir*

Fall picture day and kindness week happened right after the Oct board meeting. Kindness week turned from a small activity into a week long Tswift extravaganza. There were grade level presentations every day, grade level activities every day, and they were all tied through the lens of acts of kindness. Making friendship bracelets was a tactile, interactive, and visual activity for the kids. There was also a letter writing campaign where students wrote a letter which were sent home in the Thurs folder. Kindness week wouldn't have been successful without all the parent volunteers.

Kindness week ended on Fri with an air force band assembly in both English and Chinese. There was also trunk or treat at night, which was another memorable community event for students and families.

Getting ready for the next iReady assessments. This week started with Communita for the parents. Muir Husky wear is being kicked off, teachers started wearing their Husky gear yesterday and starting Muir Wear Wednesdays to infuse school spirit and community. Friday morning assemblies are once a month. Happy Huskies has been the focus for the first trimester and the specific focus for this month is acts of gratitude. Trimester 2 the focus will be helpful huskies. Trimester 3 will be healthy huskies.

*Anu Iyer, Miller*

Veteran's Day event today, it was a beautiful ceremony and has been an annual tradition for 20 years. We invited veterans who served to speak to all students in the quad. The student council president and vp spoke lovely words about honoring veterans. The advanced band played patriotic music and the choir sang songs to celebrate the event. Following the assembly, the veterans went to classrooms to speak with the students in a more private setting. Students could ask questions about their experiences in a more intimate setting and smaller conversations. Afterwards, the veterans were invited to brunch in the staff lounge. One of the teacher's husbands works at a VR company and he brought in headsets for the veterans to use.

APPL assessments- adding 6th grade to assessment, it had only been 7th and 8th grade in previous years. They will be assessed in 4 areas in December.

Ms. Lopez:

Miller will be starting up the next intervention program- learning hubs. This is being offered to help students succeed. Kids are being identified based on the 1st progress reports, and counselors are reaching out to those families. The learning hubs are headed by one of the teachers, and will work with them twice a week for 1 hr.

Between Thanksgiving and winter break, the students will be taking their 2nd benchmark assessments. Math data is used for placement into math workshop class and one measure for math placement for the following school year. Reading assessment is used for placement into the reading workshop class.

### 3. Officer Reports

#### 3.1. President's Report

- In memory of Chloe Chao- 1st grader passed away recently, CLIPCO paid for flower arrangements. Jim took care of the arrangements.



- Book Fair- Thank you Ivy, Joan, and May.
- Trunk of Treat- Thank you I Lin for another wonderful event. Thank you Emery for the lights. Thank you to Tammy and Tin for concessions. Thank you to all the trunks.
- Communita at Muir- Thank you Diana, had a really good turnout.

### 3.2. Board Vote Items

- October Meeting Minutes Approval

Simon motion to approve, Loretta seconds

13 yays, 0 nays, 0 abs

Position	Name1	Name2
Kindergarten	Fori Wang Yay	Lisa Sung Yay
1st Grade	May Wong Yay	James Pacella Yay
2nd Grade	Kimberley Seok Yay	David Chen absent
3rd Grade	Liz Lim Yay	Selena Lee absent
4th Grade	Julie Siripoke absent	I Lin Chen Yay
5th Grade	Michelle Lee Yay	Summer Zhao absent
6th Grade	Simon Chung Yay	Emery Kuo absent
7th Grade	Loretta Lu Yay	Cindy Ying Yay
8th Grade	Kevin Jung Yay	Kalila Spain Patty Yay

- Teacher Conferences, currently \$20k, increase to \$45k for 23-24 School Year

Conference	# of attendees	Registration	Travel	Lodging	Subs
CABE	4	2960	~860	~2820 (without taxes and fees)	0
CUE	1	359	324.96	1158	675
NABE	10	7280	~5498	12168.47	8775

**\$42,877.82**

First year after COVID where conferences are back in person. The last time teachers attended was in 2019. CABE (California Association for Bilingual Education) is during ski week, so not as much interest. CUE (Computer Using Educators) is an Ed tech related conference. NABE- National Association for Bilingual Education in New Orleans. Historically, the budget was based on teachers going to 1 conference every 4 years. Dr Lashier asking for a large budget this year, and then getting back on the 4 year cycle next year. 15 out of 23 teachers have expressed interest in attending a conference. Prior years, a key inhibitor has been the absence of mandarin speaking subs. Recently we have encouraged the IAs to be in our sub pool- so teachers can now leave classrooms with a little more peace of mind with continuity of learning.

For the teacher to attend the conference, a name needs to be secured for their sub, or they will not move forward with the reservation. Currently there are enough subs for the 10 teachers interested in the NABE conference, teachers finalizing arrangements. After the conferences- the teachers who go have to share an action item they learned from the conference. NABE conference is 3/26-30.

After this year, Dr Lashier will have a better gauge for cost of conferences, so she will work with Patrick for the teacher conference cost in next year’s budget.

Teachers from all grades expressed interest in attending the conferences.

Loretta motion to approve, Cindy seconds

11 yays, 0 nays, 0 abs

Position	Name1	Name2
Kindergarten	Fori Wang Yay	Lisa Sung Yay
1st Grade	May Wong Yay	James Pacella no vote
2nd Grade	Kimberley Seok no vote	David Chen absent
3rd Grade	Liz Lim Yay	Selena Lee No
4th Grade	Julie Siripoke absent	I Lin Chen Yay
5th Grade	Michelle Lee Yay	Summer Zhao absent
6th Grade	Simon Chung Yay	Emery Kuo absent
7th Grade	Loretta Lu Yay	Cindy Ying Yay
8th Grade	Kevin Jung Yay	Kalila Spain Patty Yay

- Fidelity Resolutions

The board needs to approve the Fidelity Resolutions to officially complete the Fidelity application.

Kevin motion to approve, Jim seconds

13 yays, 0 nays, 0 abs

Position	Name1	Name2
Kindergarten	Fori Wang Yay	Lisa Sung Yay
1st Grade	May Wong Yay	James Pacella Yay
2nd Grade	Kimberley Seok Yay	David Chen absent
3rd Grade	Liz Lim Yay	Selena Lee absent
4th Grade	Julie Siripoke absent	I Lin Chen Yay
5th Grade	Michelle Lee Yay	Summer Zhao absent
6th Grade	Simon Chung Yay	Emery Kuo absent
7th Grade	Loretta Lu Yay	Cindy Ying Yay

#### 4. Treasurer's Report

Insurance is done, taxes up next and will need to pay 75% of staffing bill

- October 2023 income  
\$366k overall income for October: \$345k from donations/match, \$16k from ASEP  
\$128k pending from Benevity and Cheddarup.  
Total fundraising at least \$609k
- October 2023 expenses  
\$4.2k in expenses, \$3k from mid-Autumn
- P&L  
+418k, looks high now, but will need to pay \$355k for district bill (75%) of \$473k total soon, so the number will go down
- Balance Sheet  
~\$1.2M
- October 2023 financials sign-off (Jim auditor signed off on the Oct numbers)

#### 5. Public Comment - none

#### 6. New Business

##### 6.1. DGC Followup

Survey Feedback - 25 responses

- Overall broad satisfaction
- Opportunities
  - How DGC funds are used
  - Re-think donation recognition
  - Donation info at school start, esp for Miller
  - Logistics improvements

## T-shirts

- 901 t-shirts
- ETA 11/15 early morning, distribution after Thanksgiving
- need help - unload/storage/sort

## 6.2. Playground

The conversation about the playground started during the move process, but decided to move in and assess the situation after moving into a new space for a while. Currently, there are 3 different structures from 3 different companies and there are 3 gaps in the playground structure (used to be ziplines, but no longer appropriate for school campuses).

To fill 2 of those gaps, Dr Lashier has a proposal of adding 4 elements: climbing net, climbing bars, etc.

The cost to fill 2 of the gaps is \$22K, with an additional cost for Installation (still waiting on quote)

Question about CUSD covering the cost: since the playground equipment is already in place and up to standard, anything new needs to be covered by the parent org. If the playground is not up to standard - then it would be updated based on priority and bond measures.

To replace the 3rd gap would be another vendor

Kinder rep mentioned the kinder playground is mediocre also. Dr Lashier is also looking into what could replace the tree loss area to enhance the kinder play area.

Question about the possibility of an installation party?

Volunteer opportunity? Response: CUSD probably won't allow due to liability

Question about taking playground from Meyerholz? Response: Probably not...

Right now, Dr Lashier is still researching and getting proposals, but if we want this, it will be expensive.

## 6.3. Marquee

One option- changing out the mascot (Wildcats) on the sign or replacing it with an electronic marquee- would allow us to display our messages in Mandarin. Last time electronic marquee was discussed ~2 years ago, it was quoted \$20k or maybe even as high as \$40-\$50k. No one seemed to want an electronic marquee, so Dr Lashier will look into a quote for changing out the mascot on the marquee.

6.4. CLIP Spirit Wear Store

The site is not live yet, but almost ready to go. The store will offer hooded sweatshirts and zip hoodies in 3 colors, long sleeve shirts in 4 colors, short sleeve t shirt in red, and the CLIP dragon t-shirt.

The site will take preorders. The vendor is also doing DGC shirts. Samples will be in Muir office for people to take a look at the quality, thickness. All orders will come to Muir and will be distributed on a certain date.

We'll see how this goes, if it goes well, we will consider other items.

6.5. Musical- currently 23 students, and CLIP is paying \$16k-\$18k  
Is this something we want to continue funding?

Feedback from several parents- 5 hrs a week for practices, the time commitment is too much

Things to consider:

- two tier participants (lesser roles have less practices)
- survey to parents if there is a desire to continue funding
- expanding to other grades
- PYT is back doing school musicals, can look into it

7. ADJOURNMENT

Adjourned at 7:30pm

**Upcoming meeting**

Board meeting – Wed Dec 13, 2023