



## Notes

Cupertino Language Immersion Program Community Organization (CLIPCO)

BOARD OF DIRECTORS

John Muir Elementary School, 6650 Hanover Dr, San Jose, CA 95129

Wednesday, March 12, 2025 at 6:00 pm (in person or virtual)

[meet.google.com/ovy-gvfi-ggh](https://meet.google.com/ovy-gvfi-ggh)

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### Attendees:

Position	Name1	Name2
President	Edison Chiu	
Vice President	Margaret Leung	
Secretary	Diana Ong	
Treasurer	Patrick Chiu	Wendy Briggs
Kindergarten	Carolyne Sohn	Liz Lim
1st Grade	Lisa Sung	Fori Wang
2nd Grade	James Pacella	May Wong
3rd Grade	Kimberley Seok	Alice Hampton
4th Grade	Selena Lee	Kevin Jung
5th Grade	I Lin Chen	Joan Cheng
6th Grade	Summer Zhao	See-Eng Phan
7th Grade	Simon Chung	Elly Park
8th Grade	Loretta Lu	Julie Siripoke
Muir Principal	Jenn Lashier	
Miller Principal	Anu Iyer	
Miller Assistant Principal	Deborah Lopez	

Blue means present

1. Preliminary
  - 1.1. Call to order at 6:07pm
2. Principals' Reports

*Jenn Lashier, Muir*

  - Muir was without internet and phone for the 2nd half of the day today due to the storm. Since the last board meeting, we successfully participated in a dry LNY parade. The kids had a fabulous time, thank you to the leads. Currently, we have iReady assessments and the 5th graders are completing AAPL assessments. We are getting ready for CAASPP testing for 3rd-5th grades.

- There was a request for a new Language Acquisition program, so Muir scheduled a school site meeting for staff members and the community to provide input- we had a good conversation. Right now in a waiting period for the district office to decide.
- Next school year there is a change in the class size average due to teacher negotiations: 4th-5th, 29:1, K-3rd 22:1. Next year we will also add a 4th grade & 5th grade classroom, for a total of 4 4th grade classes and 4 5th grade classes (two teams teaching 4th & 5th grade each). Mrs. Chan is interested in teaching 4th grade Mandarin. New 5th grade teams: Ms. Yang/Smedile, Lin/Cheung. New 4th grade teams: Ji/Fang, Mrs. Chan/English TBD. no new IAs regardless of parent funding, so 4th/5th grade teachers will need to share 3 IAs. will add kids off the waitlist to fill the new classrooms.
- Because of these new class averages, incoming kinder will be smaller to make the numbers work. Currently, K-2nd grades are full (96 kids each grade=288 total). To have an average of 22 kids per class=352 total kids in K-3.  $352-288=64$  kids for kindergarten = 16 kids/classroom. Next year, as kids leave 1st-3rd, we will not add a student from their respective grade, they will be backfilled in Kinder instead.
- Where will the new classrooms be? maybe in portables, but there is no hard wall in rm 26/27, but those are the largest rooms. still TBD. Could we ask for 5th kinder class so the kinder class is larger? (Dr. Lashier will ask, but then will need to find space for a 3rd classroom....)

#### *Anu Iyer, Miller*

- It is a very busy season at Miller. 8th grade Yosemite next week, our chaperones will be sending updates every day with pictures and brief descriptions and I will be relaying them through parentSquare to the parents.
- iReady reading 3rd diagnostic finished. These are used to identify how we are doing with school goals. Math iReady in a few weeks, and will be used for math goals. Our Mandarin goal is 50% scoring 12 or above on AAPL assessment, which we reached this year for the 8th graders around 57%, last year 48%.
- We will have several end of the year activities, stay tuned for Principal's updates. Some dates to be aware of:
  - May 2 5-6pm - Fireside chat with Lynbrook alumni - listen to our panel talk about their HS experiences
  - May 9 carnival theme spring event, celebration of blue ribbon award
- Transition class is on hold for next school year (nothing new since last meeting)
- Middle school is also at capacity for CLIP. 30:1 in core classes. All teachers will be teaching 6 sections next year.

### 3. President's Report

- Thank you Christine and students for participating in the Chinese New Year Parade on 2/15. There was no rain and lots of pizza.

- Thank you Joan, Ivy, May and Ginger for the YoBaby Chinese book fair. Joan and Ivy will be stepping down as book fair leads, May and Ginger will be the new book fair leads next year.

#### 4. Board Vote Items

- February Meeting Minutes Approval

Jim motions to approve February meeting minutes, Kevin seconds

13 yays, 0 nays, 0 abs

Position	Name1	Name2
Kindergarten	Carolyne Sohn Yay	Liz Lim Yay
1st Grade	Lisa Sung Yay	Fori Wang absent
2nd Grade	James Pacella Yay	May Wong Yay
3rd Grade	Kimberley Seok Yay	Alice Hampton absent
4th Grade	Selena Lee Yay	Kevin Jung Yay
5th Grade	I Lin Chen Yay	Joan Cheng Yay
6th Grade	Summer Zhao absent	See-Eng Phan Yay
7th Grade	Simon Chung Yay	Elly Park no vote
8th Grade	Loretta Lu Yay	Julie Siripoke no vote

- Switch bank from Wells Fargo

CLIPO needs a bank with a physical location. Most advertising bank rates are for personal accounts, so after researching several banks, Golden Bank has the best rates for businesses.

Investment Committee met - thank you Liz for joining.

Reccs:

- Proceed with opening of Golden Bank account
- Will keep Wells Fargo account open
- Trial of 1 to 2 months before complete transition and close of Wells Fargo account
- Regardless of bank, goal is to keep deposits at \$250k or less for FDIC insurance.
- Understand that we may exceed \$250k during DGC
- Funds over \$250k can be transferred to Fidelity

May motions to approve switching from Wells Fargo to Golden Bank, Julie seconds

13 yays, 0 nays, 0 abs

Position	Name1	Name2
Kindergarten	Carolyne Sohn Yay	Liz Lim Yay
1st Grade	Lisa Sung Yay	Fori Wang absent
2nd Grade	James Pacella Yay	May Wong Yay
3rd Grade	Kimberley Seok Yay	Alice Hampton absent
4th Grade	Selena Lee no vote	Kevin Jung Yay
5th Grade	I Lin Chen Yay	Joan Cheng Yay

6th Grade	Summer Zhao <a href="#">absent</a>	See-Eng Phan <a href="#">Yay</a>
7th Grade	Simon Chung <a href="#">Yay</a>	Elly Park <a href="#">no vote</a>
8th Grade	Loretta Lu <a href="#">Yay</a>	Julie Siripoke <a href="#">Yay</a>

- DGC processing service

Concerns with long-term sustainability of CheddarUp

- Difficult UI
- Completely manual process
- No y-o-y benefits

Investigated multiple options for future DGC+

- CRMs
  - Neon One: Full CRM, \$5-6k/yr
  - Bloomerang: Semi-full CRM, \$2-3k/yr
  - LGL: DIY CRM, \$600-800/yr => Recommend exploration
  - Alternative Options
    - CEEF Platform => Recommended for 2025
    - Zeffy (free to use, donators may "tips") => Recommend exploration

It is free to use CEEF, but has a passthrough of Stripe/Paypal fees. They don't process stock donations, so these will still need to be manually.

Kevin motions to approve Jim's recommendation that we move forward with CEEF Platform for 2025-26's DGC. Simultaneously sign up for LGL (\$600 to \$800 per year, will use existing DGC funds) - on a 1 year basis. Also trial Zeffy as well to provide a side by side comparison. Finally, to approve Fori to be part of the DGC Committee and have higher access to more data (parent or others). Julie seconds.

[12 yays, 0 nays, 0 abs](#)

Position	Name1	Name2
Kindergarten	Carolyn Sohn <a href="#">Yay</a>	Liz Lim <a href="#">Yay</a>
1st Grade	Lisa Sung <a href="#">Yay</a>	Fori Wang <a href="#">absent</a>
2nd Grade	James Pacella <a href="#">Yay</a>	May Wong <a href="#">Yay</a>
3rd Grade	Kimberley Seok <a href="#">Yay</a>	Alice Hampton <a href="#">absent</a>
4th Grade	Selena Lee <a href="#">no vote</a>	Kevin Jung <a href="#">Yay</a>
5th Grade	I Lin Chen <a href="#">Yay</a>	Joan Cheng <a href="#">Yay</a>
6th Grade	Summer Zhao <a href="#">absent</a>	See-Eng Phan <a href="#">Yay</a>
7th Grade	Simon Chung <a href="#">Yay</a>	Elly Park <a href="#">no vote</a>
8th Grade	Loretta Lu <a href="#">no vote</a>	Julie Siripoke <a href="#">Yay</a>

## 5. Treasurer's Report

- Updates
  - continuing to work on budget
  - come back in April, approve in May
- February 2025 Income
  - \$12.4k income :                      \$5k corporate matches

\$2.4k Golden Bank/AOPS

\$1.7k silent auction

- February 2025 expenses  
\$44.7k expenses :
  - \$13k ASEP robotics
  - \$8.6k training
  - \$6.2k DGC shirts
  - \$2.9k LNY event
- February 2025 P&L  
~\$220.7k Net Income
- Balance Sheet  
~\$978k

February financials - Jim sign-off

## 6. Public Comment

## 7. New Business

### 7.1. Letter Campaign for new Muir principal

Joan: In the CLIPCO bylaws it states for advocacy of the CLIP program within the district. It would be great if CLIPCO could weigh in on the principal search for Muir.

Joan drafted a letter and it can be sent as an organization or as individuals. Key points: important for a new principal to have immersion experience, participate in program decisions, answer curriculum questions, advocate for our program, collaborative spirit.

Dear CUSD Board and Superintendent Yao,

We, the undersigned members of the CLIPCO board, are writing to you in response to the recent news that Principal Jennifer Lashier will be leaving Muir Elementary School at the end of the 2024- 25 school year. We are grateful she has been a part of our community for the past 5 years, and we wish her well in her future endeavors.

As CUSD embarks on the selection process for a new principal for Muir Elementary School, we ask that the search process for Muir's next principal align with state standards for multilingual education, including the principles of the California English Learner Roadmap. In keeping with Principle Three of the CA EL Roadmap (System Conditions that Support Effectiveness), Muir's principal must provide:

- 1.Strategic leadership for a sustainable and adaptable dual language immersion program
- 2.Instructional leadership to support high quality instruction in Mandarin and English to our community of multilingual learners
- 3.Strong systems for recruiting, evaluating and supporting Muir teachers and staff, and
- 4.Collaboration with Muir families to ensure the program serves a broad range of students.

To do so, it is important that the new Muir principal be well versed in and passionate about immersion education, understand the language acquisition challenges our dual language immersion teachers and students face, and possess the experience needed to support a culture that celebrates and promotes multilingualism.

Thank you for your continued dedication to the CLIP community.

Sincerely,

Jim motions to send this letter as our collective voice to the district, May seconds.  
**12 yays, 0 nays, 0 abs**

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4th Grade	Selena Lee no vote	Kevin Jung Yay
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7th Grade	Simon Chung Yay	Elly Park no vote
8th Grade	Loretta Lu no vote	Julie Siripoke Yay

The letter will be signed by the CLIPCO board and board members' names. For those that didn't vote or were absent, we will ask if they would like their names to be added.

- 7.2. 5th Grade Day  
circus/carnival theme, committee leads set meeting with teachers next week  
Joan/I Lin leading
- 7.3. 8th Grade Promotion  
committee leads working on all their action items  
working through contracts, working on invitation  
Julie/Loretta leading  
ask for non 8th grade volunteers (decorations, setups, food distribution)
- 7.4. Upcoming CLIP Schedule
  - Mar 13 - Muir Brunch on Us Grade K
  - Mar 14 - Minimum Day
  - Mar 20 - Muir Math Kangaroo
  - Mar 21 - Muir Monochrome Day
  - Mar 24 - Muir Spring Pictures

- Mar 24-28 - Muir Science Fair Week
- Mar 27 - Muir Science Fair Night
- Mar 29 - CEEF 5k Run
- Mar 31-Apr 4 - Muir Science Camp
- April 9 - CLIPCO Board Meeting/Pizza My Heart 🍕
- April 14-18 - Spring Break
- April 25 - Muir Heritage Day
- May 5 - Teacher In Service Day (no school)
- May 6-9 - Teacher Appreciation Week
- May 14 - CLIPCO Board Meeting
- May 16 - ASEP Showcase
- May 21 - 🌮 Chipotle Fundraiser
- May 23 - Muir Sports Day
- May 26 - Memorial Day (no school)
- May 29 - Muir Open House/Dinner On Us
- May 30 - Muir Family Picnic
- May 30 - CLIP 8th Grade Promotion
- June 2 - Muir 5th Grade Day
- June 6 - Last Day of School

8. Adjourned at 7:37pm

**Upcoming meeting**

Board meeting – Wed April 9, 2025