

Cupertino Language Immersion Program Community Organization (CLIPCO)

BOARD OF DIRECTORS

Wednesday, May 28, 2025 at 6:00 pm (virtual)

meet.google.com/ovy-gvfi-ggh

Attendees:

Position	Name1	Name2
President	Edison Chiu	
Vice President	Margaret Leung	
Secretary	Diana Ong	
Treasurer	Patrick Chiu	Wendy Briggs
Kindergarten	Carolyn Sohn	Liz Lim
1st Grade	Lisa Sung	Fori Wang
2nd Grade	James Pacella	May Wong
3rd Grade	Kimberley Seok	Alice Hampton
4th Grade	Selena Lee	Kevin Jung
5th Grade	I Lin Chen	Joan Cheng
6th Grade	Summer Zhao	See-Eng Phan
7th Grade	Simon Chung	Elly Park
8th Grade	Loretta Lu	Julie Siripoke
Muir Principal	Jenn Lashier	
Miller Principal	Anu Iyer	
Miller Assistant Principal	Deborah Lopez	
415 number		

Blue means present

1. Preliminary
 - 1.1. Call to order at 6:05pm
2. President's Report
 - Thank you to the outgoing grade reps: Loretta Lu, Julie Siripoke, Summer Zhao, Kimberley Seok, Lisa Sung
 - Thank you to the outgoing principals: Principal Lashier, Principal Iyer
 - Still looking for: ASEP Lead for Showcase/CNY, CNY Parade Chair, Events, Co-Lead for Science Fair, Safety Patrol

3. Budget for 25-26 school year

Miller Budget Discussion:

1. Can Miller Chinese Power Hour be more intervention support instead of just free for all? Students that want to do homework can attend Miller Power Hour. Miller Learning hub is invite only funded by CUSD for intervention in English reading and math. Intervention model would have active re-teaching and fewer students. What about student tutors? A group of students presented a tutoring program for Miller power hour, but we haven't had time to implement this year. Lynbrook students will sometimes come during power hour for tutoring, but inconsistent. Can consider adding student tutors to Chinese power hour. At Muir, homework club targets families without language support at home. Teachers are on rotation basis (originally 8 wks chunk of time) and have high school students tutoring.

Things to consider: What is the criteria for eligibility? There might be disagreements on parents vs teachers if kids need support or not. Since we don't have time to reach out to the Miller CLIP community, the current recommendation is to keep the Chinese Power Hour status quo. Teachers can reach out to families who they think need help and encourage them to attend Power Hour. Don't reduce the number of students that have access.

2. Miller biliteracy pathway - 8th Grade Students who meet the criteria get a certificate by SCCOE, must be at grade level iReady English Reading and must have a level of 12 for all the levels in Chinese APPL tests (speaking, listening, reading and writing). Students who meet both of the benchmarks will receive SCCOE Middle School Biliteracy Attainment Recognition Certificate and are on the pathway to the SCCOE Seal of Biliteracy Recognition Certificate for graduating seniors. Currently, some students who perform well in school/class are not meeting the APPL benchmarks. (students are scoring lower on APPL, teachers are asking for review of their test scores on why they have low performance, ~10% of kids). 39/71 (54% of students) will be receiving the certificate this year. It is possible to forgo APPL testing and look at a portfolio of their middle school Chinese portfolio instead. To move to this model, would be a long process. The teachers would need to make a plan for a proposal to the district. The teachers are in the beginning stages of having this discussion (portfolio would be a new model of assessment). Ms. Iyer is requesting \$1k for release time for the teachers to look into what could go into this portfolio. The question is if it is better to have a benchmark or a portfolio (one moment of time vs growth over several years). Portfolios would be an alternative pathway. It doesn't seem like you use both methodologies to measure.

Issues: Not sure if all the teachers are all on the same page. Need more direction from principal and district, the funding is for exploration, not necessarily that the model will change to portfolio. This could be a good thing for students to own their work and show their growth over time. Are they taking on something that might be too much work? The teachers need dedicated time for them to explore this possibility and to have a discussion. Board is ok with it, Kevin is against it.

Additional notes:

- Recess 101 - no Coach Darleen next year, will have to reevaluate the cost and value the following year
- one time Miller Duplication cost of ~\$6400 for 2 grades (6th/7th for hard copy of Chinese social studies text for kids to keep at home)
- Jim will be sending out a DGC email after budget approval and request for principals to think of capital projects for our budget overages
- ~\$4.3k to replace the marquee panel to update the mascot, but since the district didn't make us change the mascot, they will not pay for it.

	May 14	May 28	Difference
Events	0	6,575	6,575 (6,575 income)
English Art (Muir)	45,656	45,655	-1
Miller R/W Supplemental	1,500	0	-1,500
Miller CLIP Art Materials	6,764	5,729	-1,035
Level Chinese (6-8)	1,622	0	-1,622
Adjunct Adjustments (Miller)			1,152
Total	824,914	828,483	3,569

		22-23	23-24	24-25	25-26		24-25 vs 25-26		
Expense Cat	Description	Amount					Better / (Worse)		
IA	Instructional Assistants (Elementary)	\$211,376	\$293,008	\$360,360	\$347,563		\$12,797	\$12,797	-3.55%
Non-IA Pers	Homework Club, CLIP Art teachers,								
Technology	Teacher Adjunct Hours, Assessments	\$206,272	\$210,960	\$246,812	\$298,896		(\$52,084)	(\$52,084)	21.10%
	MS Laptops, App subscriptions, etc	\$6,200	\$6,700	\$8,000	\$7,000		\$1,000	\$1,000	-12.50%
Professional	Teacher Training, Conferences, and								
	Memberships	\$31,190	\$31,190	\$36,190	\$36,190		\$0	\$0	0.00%
Instructional	Books & Supplemental Materials,								
	Library Books, CLIP Art Materials	\$67,716	\$66,046	\$65,670	\$72,393		(\$6,723)	(\$6,723)	10.24%
Graduation	Offset the cost of student ticket cost (\$25								
	per student) & Plaques, Fifth Grade Day	\$12,300	\$11,860	\$14,250	\$17,500		(\$3,250)	(\$3,250)	22.81%
CLIPCO Ad	Insurance, Tax Prep, Direct Give								
	Expenses, President Admin Expenses,								
	Community Events, Outreach, Web/IT,								
	Postage	\$17,590	\$19,490	\$16,945	\$13,430		\$3,515	\$3,515	-20.74%
Enrichment	Assemblies, Theater, Science Fair,								
	Yearbook, Kindness Week	\$28,400	\$33,000	\$19,500	\$14,150		\$5,350	\$5,350	-27.44%
Events	CNY, Halloween, Autumn Festival,								
	Movies, Bike Safety	\$15,050	\$20,650	\$23,750	\$17,325		\$6,425	\$6,425	-27.05%
School Suppl	Elementary PE/Recess/Sports								
	equipment, First Aid Kits, Lost and								
	Found	\$7,700	\$13,600	\$16,480	\$9,480		\$7,000	\$7,000	-42.48%
Total		\$603,794	\$706,504	\$807,957	\$833,927		(\$25,970)	(\$25,970)	3.21%
Other Programs "spend impact"									
ASEP		\$712	\$381	\$381	\$381		\$0		
Chinese New Year Parade Expenses		-\$500	-\$500	-\$500	-\$500		\$0		
Graduation	Not included above,	\$0	\$0	\$0	\$0		\$0		
Total \$'s all Areas		\$604,006	\$706,385	\$807,838	\$833,808		(\$25,970)		
Breakouts	Elem	\$530,702	\$618,051	\$708,815	\$736,111		(\$27,296)	-\$27,296	3.85%
	Middle	\$54,102	\$53,913	\$67,147	\$76,311		(\$9,164)	-\$9,164	13.65%
	Total School Budget Asks	\$584,804	\$671,964	\$775,962	\$812,422		(\$36,460)	-\$36,460	4.70%
	Combined	\$18,990	\$34,540	\$31,995	\$21,505		\$10,490	\$10,490	-32.79%
	Total Asks	\$603,794	\$706,504	\$807,957	\$833,927		(\$25,970)	-\$25,970	3.21%

Other revenue sources				
	Budgeted 2025-26	Actual (YTD) 2024-25	Delta	Budgeted 2024-25
Brokerage	\$0.00	\$18,356.09	-\$18,356.09	\$12,500.00
Events	\$6,575.00	\$8,118.30	-\$1,543.30	\$0.00
Volunteer Match	\$13,000.00	\$16,143.73	-\$3,143.73	\$7,500.00
Company Gift	\$9,000.00	\$11,538.69	-\$2,538.69	\$7,000.00
Total	\$28,575.00	\$54,156.81	-\$25,581.81	\$27,000.00

Not included revenue sources		Actual (YTD) 2024-25
Sponsorships		\$2,450.00
Silent Auction		\$5,419.14
Restaurant Fundraisers		\$3,076.38
Total		\$7,869.14

DGC Fundraising	Placeholder Draft Budget	2025-26 \$833,927						
DGC Prelim Estimates			2024-25	Proj...	Budget	Better / (Worse)	%	
			Corp	243,338.00	227,801.00	15,537.00	6.82%	
			Ind	545,419.00	555,612.00	-10,193.00	-1.83%	
			Total	788,757.00	783,413.00	5,344.00	0.68%	
			Corp %	44.61%	41.00%			
Keep same ask. Expenses generally run lower than budgeted, can fund (if necessary) the admin and self f 42.5%								
As is - "100%" model		25-26 projected # of students	Participation (\$	25-26 ask rate	Parent donation	Corp Matching	Total	Target %
	Other Revenue						\$28,575	
	K-5 students	555	100.00%	\$1,000	\$555,000	\$235,875	\$790,875	106.36%
	6-8 students	249	100.00%	\$250	\$62,250	\$26,456	\$88,706	114.64%
	Total	804			\$617,250	\$262,331	\$908,156	110.62%
						Delta	\$74,229	
Factors								
Based on 2024/25 results		25-26 projected # of students	Participation (\$	25-26 ask rate	Parent donation	Corp Matching	Total	
	Other Revenue						\$28,575	
	K-5 students	555	92.30%	\$1,000	\$512,265	\$217,713	\$729,978	98.17%
	6-8 students	249	90.00%	\$250	\$56,025	\$23,811	\$79,836	103.18%
	Total	804			\$568,290	\$241,523	\$838,388	102.12%
						Delta	\$4,461	
Factors								
85% model		25-26 projected # of students	Participation (\$	25-26 ask rate	Parent donation	Corp Matching	Total	
	Other Revenue						\$28,575	
	K-5 students	555	85.00%	\$1,000	\$471,750	\$200,494	\$672,244	90.41%
	6-8 students	249	85.00%	\$250	\$52,913	\$22,488	\$75,400	97.45%
	Total	804			\$524,663	\$222,982	\$776,219	94.55%
						Delta	-\$57,708	

CLIPCO Prelim Budget Summary		2025-2026	
P&L Area	Description	\$'s	Comments
Income	DGC & Match	\$809,813	Keep DGC ask for 2025-26, 1000/250
	Other Revenue	\$28,575	
Total Income		\$838,388	
Expense	Combined	\$21,505	
	Elementary	\$736,111	
	Middle	\$76,311	
Total Expense		\$833,927	
Net Income / (Loss)		\$ 4,461	
Supplemental Fund Use & Other			
Expense		\$0	
Other Programs (e.g. Self Funded)			
Income	ASEP	\$53,580	
Expense	ASEP	\$53,199	
Net Income	ASEP	\$381	
Income	CNY Parade	\$2,500	
Expense	CNY Parade	\$3,000	
Net Income	CNY Parade	-\$500	
Income	Graduation	\$5,000	
Expense	Graduation	\$5,000	
Net Income	Graduation	\$0	
Total			
Income	Other Programs	\$61,080	
Expense	Other Programs	\$61,199	
Net Income		-\$119	
Combined P&L			
Income	DGC & Match	\$809,813	
	Other Revenue	\$28,575	
	Other Programs	\$61,080	
Total Income		\$899,468	
Expense	Admin	\$21,505	
	Elementary	\$736,111	
	Middle	\$76,311	
	Other Programs	\$61,199	
Total Expense		\$895,126	
Net Income / (Loss)		\$ 4,342	

For Board Approval:

1. DGC ask: \$1,000 (Muir), \$250 (Miller)
 - a. Target Income: \$809,813
 - b. Total: \$838,388 with other revenue
 - c. Does not include other programs such as ASEP and Parade
2. 2025-2026 Combined P&L with net income of \$4,342
 - Miller duplication and Muir additional classroom costs may need approval in Fall (Dr. Lashier already purchased microphone and book carts for the 2 classrooms).

Jim motions to approve 2025-2026 budget, Joan seconds

11 yays, 0 nays, 0 abs

Position	Name1	Name2
Kindergarten	Carolyn Sohn no vote	Liz Lim Yay
1st Grade	Lisa Sung Yay	Fori Wang Yay
2nd Grade	James Pacella Yay	May Wong Yay
3rd Grade	Kimberley Seok absent	Alice Hampton Yay
4th Grade	Selena Lee no vote	Kevin Jung Yay
5th Grade	I Lin Chen Yay	Joan Cheng Yay
6th Grade	Summer Zhao absent	See-Eng Phan Yay
7th Grade	Simon Chung Yay	Elly Park no vote
8th Grade	Loretta Lu no vote	Julie Siripoke no vote

4. Kevin motions to approve May 14 meeting minutes, May seconds
11 yays, 0 nays, 0 abs

Position	Name1	Name2
Kindergarten	Carolyn Sohn no vote	Liz Lim Yay
1st Grade	Lisa Sung Yay	Fori Wang Yay
2nd Grade	James Pacella Yay	May Wong Yay
3rd Grade	Kimberley Seok absent	Alice Hampton Yay
4th Grade	Selena Lee no vote	Kevin Jung Yay
5th Grade	I Lin Chen Yay	Joan Cheng Yay
6th Grade	Summer Zhao absent	See-Eng Phan Yay
7th Grade	Simon Chung Yay	Elly Park no vote
8th Grade	Loretta Lu no vote	Julie Siripoke no vote

5. Upcoming CLIP Schedule

- May 29 - Open House/Dinner On Us
- May 29 - Miller 8th Grade Great America
- May 30 - Family Picnic
- May 30 - CLIP 8th Grade Promotion
- June 2 - 5th Grade Day
- June 5 - Miller Promotion Ceremony
- June 6 - Last Day of School
- June 6 - Miller Promotion (8th grade students only)

- Aug 8 - Kinder assessment
- Aug 12 - Miller WEB orientation
- Aug 13 - Kinder welcome 3-4pm
- Aug 14 - First day of school
- Aug 21 - Muir Back to School night
- Oct 3 - Mid Autumn
- Oct 23 - Trunk or Treat

6. Adjourned at 7:51pm