



Notes

Cupertino Language Immersion Program Community Organization (CLIPCO)

BOARD OF DIRECTORS

Miller Middle School, 6151 Rainbow Dr, San Jose, CA 95129

Wednesday, August 20, 2025 at 6:00 pm (virtual)

meet.google.com/ovy-gvfi-ggh

Attendees:

Position	Name1	Name2
President	Margaret Leung	
Vice President	May Wong	
Secretary	Jennifer Lee	
Treasurer	John Hoggard	Wendy Briggs
Kindergarten	Xi Min Sam	
1st Grade	Liz Lim	Carolyn Sohn
2nd Grade	Selena Lee	Fori Wang
3rd Grade	James Pacella	I Lin Chen
4th Grade	Margie Chuang	Alice Hampton
5th Grade	Edison Chiu	Kevin Jung
6th Grade	Ivy Chien	Joan Cheng
7th Grade	Diana Ong	See-Eng Phan
8th Grade	Simon Chung	Elly Park
Muir Principal	Jonathan Mach	
Miller Principal	Anu Iyer	
Miller Assistant Principal	Deborah Lopez	
	Yi Ding (CEEF)	

Blue means present

- Preliminary
 - Call to order at 6:11pm
 - Welcome CEEF Rep- Yi Ding
 - mission is to raise and leverage private support to provide stable sustainable funding that ensures ongoing excellence and enriches the educational program for all students in UCSD
 - volunteer run - founded in 1984

- endowment of 10M that benefits all 23 CUSD schools
 - granted over 20 M to district since inception
 - teacher grant program
 - commits a minimum of 100K annually to teacher grant program
 - teachers can apply for \$500 grant
- Principals' Reports
 - Jonathan Mach, Muir*
 - School going well
 - got lots of feedback of what we can do better
 - asking a lot of questions to understand the history and culture of what's going on here.
 - Going through phase 1 of assessments of students
 - had principal's coffee this morning
 - Test scores should rank us higher on yelp
 - want to fill school-site council
 - Get so many emails, and still working through it. Want people to also connect with teachers about issues as well.
 - so hard to find information on Muir
 - Kinder teacher gave birth early
 - sent out email for new sub for this school
 - not easy to find a sub for this school
 - So lucky to have what we have
 - Anu Iyer, Miller*
 - off to a great start for school year
 - held BTSN last week and sending information for CLIPCO; planning survey was sent out
 - back to school bash is happening next Thursday
 - in middle of first assessments to determine baseline for the school year
 - CLIPCO teachers talking about doing a portfolio- starting to plan but haven't decided if they will implement this idea.
- CLIPCO Report
 - Mid Autumn is coming up
 - Peninsula Youth Theatre is joining ASEP
 - Miller back to school bash is on 9/18
 - CLIPCO Booth for DGC is 5-7pm
- Board Vote Items
 - August Meeting Minutes Approval

Edison motions to approve May meeting minutes, Kevin seconds
14 yays, 0 nays, 0 abs

Position	Name1	Name2
Kindergarten	N/A	N/A
1st Grade	Liz Lim	Carolyn Sohn
2nd Grade	Selena Lee	Fori Wang
3rd Grade	James Pacella	I Lin Chen
4th Grade	Margie Chuang	Alice Hampton
5th Grade	Edison Chiu	Kevin Jung
6th Grade	Ivy Chien	Joan Cheng
7th Grade	Diana Ong	See-Eng Phan
8th Grade	Simon Chung	Elly Park

- Middle school license fees: \$5,265 (up from \$4,000) - this was a last minute revision to 25-26 Budget that was missed.
 - Uplift for i Chinese reader licenses and MOTE software
 - ichinese reader provides leveled readers and incorporated into social studies and other subjects to support reading/comprehension/speaking
 - MOTE- text to speech tool; read text aloud beneficial for social studies text
 - last years quote was for 61 licenses only for 8th grade @\$34.19; this year quote is for 160 licenses for 7th and 8th grade @\$29

Joan motions to approve, Diana seconds
10 yays, 0 nays, 4 abs

Position	Name1	Name2
Kindergarten	N/A	N/A
1st Grade	Liz Lim	Carolyn Sohn
2nd Grade	Selena Lee	Fori Wang
3rd Grade	James Pacella	I Lin Chen
4th Grade	Margie Chuang	Alice Hampton
5th Grade	Edison Chiu	Kevin Jung
6th Grade	Ivy Chien	Joan Cheng
7th Grade	Diana Ong	See-Eng Phan
8th Grade	Simon Chung	Elly Park

- Treasurer's Report

- Jim to confirm approval of financials for aug and sept meetings
- New financial report format is appreciated!
- Profit and loss - 2025-26 Year to Date

P&L - August 2025

Income	\$ 18,467
Expenses	\$ 64,535
Net Operating Income	\$ (46,068)

- - Income -18k; expenses 64k - net operating income (46,068)
 - includes 8K for ASEP from 2024-25
 - actually ASEP made 2k income last year (vs showing -\$6k loss showing in last fiscal year report)
 - other pending income highlights not included
 - \$36k pending in benevity
 - 10k anonymous pledge for 5th Grade Teacher classroom support
 - will not be absorbed into the budget and will be used as additional funds
 - Expenses
 - bulk was \$62k for Recess 101
- Budget vs actuals - 2025-26 YTD

Budget vs. Actuals: FY 2025-26

August 2025

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
▼ Income				
43400 Direct Public Support	7,338	831,813	824,475	1.00 %
45000 Investments	2,353		-2,353	
46400 Non Program Income	496	11,575	11,079	4.00 %
47200 ASEP Income	8,280	53,580	45,300	15.00 %
49000 Special Events Income		2,500	2,500	
Total Income	\$18,467	\$899,468	\$881,001	2.00 %
GROSS PROFIT	\$18,467	\$899,468	\$881,001	2.00 %
▼ Expenses				
60900 Program Expenses	64,535	812,422	747,887	8.00 %
64000 Taxes	0		-0	
65000 CLIPCO Administration Costs	614	21,505	20,891	3.00 %
66400 CLIPCO Fundraising Expenses		8,000	8,000	
67200 ASEP Expenses		53,199	53,199	
Total Expenses	\$65,149	\$895,126	\$829,977	7.00 %
NET OPERATING INCOME	\$ -46,681	\$4,342	\$51,024	-1,075.00 %
NET INCOME	\$ -46,681	\$4,342	\$51,024	-1,075.00 %

○

- Condensed version of report in financial summary that was circulated in advance
- again, just note ASEP balance reflects cash received for 2024-2025 activities
 - kids didn't like new Recess 101 coach
 - Are we paying for the program or the teacher?
 - Mach says we should give the new coach some time to adjust. Its hard to follow a “star teacher”

○ Balance Sheet as of Aug 31, 2025

Balance Sheet as of August 31, 2025

Assets

Bank Accounts

Wells Fargo Business Checking	\$ 44,636
Wells Fargo Business Savings	\$ 25,004
Fidelity Brokerage	\$ 544,571
Golden Bank Checking	\$ 145,298
Golden Bank Savings	\$ 101,602
Total Assets	\$ 861,111

Liabilities and Equity

Liabilities \$ -

Equity

Opening Balance Equity	\$ 122,149
Unrestricted Net Assets	\$ 785,644
Net Income	\$ (46,681)
Total Liabilities and Equity	\$ 861,111

- - In early September (after report date), moved 100k from golden bank checking —> savings
 - planning to draw down wells Fargo account balance to \$10k minimum
- Public Comment
- New Business
 - Girl Scout Update
 - Silver award project- September update
 - troop 62748
 - isabelle rust
 - madeline siripoke
 - naomi Guo
 - Sara Chen
 - crosswalk safety flags
 - financial report
 - \$1000 was approved
 - purchase 7 kits (installed 5)
 - includes the tube and metal rings to secure them to the pole
 - no cost
 - 40 flags that was donated before
 - total spent was \$500 something (still leftover budget)
 - able to install all flag holders

- tried to talk to neighbors
 - 2 neighbors didn't approve- either didn't answer or said wasn't necessary
 - there are 2 kits unused.
 - Sent out survey with 60 responses
 - Anu - there is a need for this at one of the crosswalks near Miller (Bancroft x DiNapoli)
 - can't get a crosswalk because of staffing issues in San Jose
 - Could use those 2 kits for this area
 - APS/DGC Update
 - APS is 22% complete
 - Next Steps
 - Jim- reminder email drafted and sent to principals
 - Grade reps- help needed- spread word to fill out survey
 - How to get more people to donate-
 - perhaps connect to room parents
 - Mid-Autumn
 - Need support from grade reps to run a booth
 - finding sponsors for the event
 - 4th year for this event
 - \$50 budget per booth?
 - Golden Bank can sponsor for \$2000
 - can find more sponsors
 - Unify our theme
 - There's confusion between "John Muir" (huskies) and CLIP (panda)
 - kids voted for Huskies
 - can't do panda because stockmeir
 - how can we separate the identities of CLIP program vs school: Muir and Miller
 - Mach: need school to be representative of who we are now
 - CLIP Website Help Needed
 - XLB Kitchen Fundraiser!
- Adjourned at 8:28pm

Upcoming meeting

Board meeting – Wed September 10th, 2025 - in person