



Notes

Cupertino Language Immersion Program Community Organization (CLIPCO)

BOARD OF DIRECTORS

Miller Middle School, 6151 Rainbow Dr, San Jose, CA 95129

Wednesday, December 10, 2025 at 6:00 pm (virtual)

meet.google.com/ovy-gvfi-ggh

Attendees:

Position	Name1	Name2
President	Margaret Leung	
Vice President	May Wong	
Secretary	Jennifer Lee	
Treasurer	John Hoggard	Wendy Briggs
Kindergarten	Xi Min Sam	Xinwei Chen
1st Grade	Liz Lim	Carolyn Sohn
2nd Grade	Selena Lee	Fori Wang
3rd Grade	James Pacella	I Lin Chen
4th Grade	Margie Chuang	Alice Hampton
5th Grade	Edison Chiu	Kevin Jung
6th Grade	Ivy Chien	Joan Cheng
7th Grade	Diana Ong	See-Eng Phan
8th Grade	Simon Chung	Elly Park
Muir Principal	Jonathan Mach	
Miller Principal	Anu Iyer	
Miller Assistant Principal	Deborah Lopez	
Guests		Mike Wu
Teachers		

Blue means present

1. Preliminary
 - Call to order at 6:12
2. Officer Reports
 - 2.1. Principals' Reports

Jonathan Mach, Muir

- Would love to host a spelling bee
- would love to have everyone participate in food drive
 - John Muir typically gives up our spot to other schools for students in need
 - lets talk to community to promote this

Anu Iyer, Miller

- Miller news
 - did PBIS distribution- lots of kids getting prizes for being respectful, responsible and caring; nice to see kids getting rewarded for their hard work
 - Got Centegix badges- a crisis alert system
 - if any staff presses it 3 times then it alerts that theres an emergency
 - if its pressed continuously, then it initiates a “run, hide, defend”
 - foundation has purchased walkies for everyone but this is an additional layer of safety
 - proactive measure- gates were put up in the past to secure the campus (anyone could walk into the campus) - helping everyone feel safe
 - in NWEA testing mode
 - this week is reading test , next week is Math
 - This math test does have bearing on Math placement (important for 6th grade families)
 - after winter break is the Apple assessment
 - chinese listening, speaking, reading, writing
 - This year all students get 7 classes, but this year CUSD is thinking about going back to 6 classes
 - In the past: 6th graders take 1 elective, and 7-8th graders can take 2 electives
 - This year, all middle schoolers can take 2 electives
 - now CUSD board is deciding to potentially go back to the old way to save money (~\$2mill+ due to staffing)
 - CLIP students- no students will be scheduled for a 6 period day without parent consent
- CLIPCO Report
 - Get year of horse T-Shirt! Everyone should get one for \$10
 - Lunar New Year Silent Auction will run from Feb 23 to March 13
 - LNY Gala will be Feb 27 @ Miller
 - Girls on the Run will be starting- can register now
 - get together twice a week and ends in a 5k Run

2.2. Board Vote Items

- November Meeting Minutes Approval

Margie motions to approve October meeting minutes, Edison seconds

16 yays, 0 nays, 0 abs (everyone)

Position	Name1	Name2
Kindergarten	Xi Min Sam	Xinwei Chen
1st Grade	Liz Lim	Carolyn Sohn
2nd Grade	Selena Lee	Fori Wang
3rd Grade	James Pacella	I Lin Chen
4th Grade	Margie Chuang	Alice Hampton
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- Voting in new DGC Leads- Fori and Margie

Kevin motions to approve, Carolyn seconds

16 yays, 0 nays, 0 abs (everyone)

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- LNY Lead - MARGIE CHUANG

Edison motions to approve , Fori seconds

16 yays, 0 nays, 0 abs (everyone)

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2.3. Treasurer's Report

- Jim to confirm approval of financials through Nov 30, 2025
- Profit and loss - 2025-26 Year to Date

	<u>Q1</u>	<u>Nov-25</u>	<u>Total YTD</u>
Income	\$ 469,273	\$ 272,075	\$ 741,348
Expenses	\$ 485,102	\$ 14,341	\$ 499,444
Net Income	\$ (15,829)	\$ 257,733	\$ 241,904

- **Nov 2025 income includes:**
 - \$147k DGC donations, \$121k company match (70% of donations paid via Benevity)
 - company matches can take 3-9 months
 - \$2k investment income, now up to \$11k YTD
 - \$920 from Star of Celestial Cuisine!
- **Nov 2025 expenses include:**
 - \$6.5k Staff costs (teacher adjunct hours)
 - \$2.5k training
 - Kindness Week, PBIS Rewards, CLIP Art materials, etc
- **Bonus...**
 - Confirmed 'partial payment' of \$8k from Visa/Mastercard class action lawsuit, based on credit card fees we paid between 2008 and 2014. Thank you to Patrick, who logged our claim two years ago!

- Budget vs actuals - 2025-26 YTD

Budget vs Actuals as of November 30, 2025

Income	Actual	Budget	Remaining	% of Budget
Direct Public Support	\$ 646,238	\$ 831,813	\$ 185,575	78%
Donations, restricted	\$ 13,000	\$ -	\$ (13,000)	
Investments	\$ 10,895	\$ -	\$ (10,895)	
Theater Production	\$ 13,451	\$ -	\$ (13,451)	
Non Program Income	\$ 24,173	\$ 11,575	\$ (12,598)	209%
ASEP Income	\$ 33,280	\$ 53,580	\$ 20,300	62%
Special Events Income	\$ 311	\$ 2,500	\$ 2,189	12%
Total Income	\$ 741,348	\$ 899,468	\$ 158,120	82%

Expenses	Actual	Budget	Remaining	% of Budget
Middle School Programs	\$ 29,278	\$ 76,311	\$ 47,033	38%
Elementary Programs	\$ 467,985	\$ 736,111	\$ 268,126	64%
CLIPCO Admin Costs	\$ 6,426	\$ 21,505	\$ 15,079	30%
Fundraising Expenses	350	8000	\$ 7,650	4%
ASEP Expenses	\$ (4,596)	\$ 53,199	\$ 57,795	-9%
Total Expenses	\$ 499,444	\$ 895,126	\$ 395,682	56%

- **Notes**
 - Through the first four months of the fiscal year:
 - Secured 82% of budgeted income for the year
 - Spent 56% of planned expenditures
 - Budget excludes in-year addendums that effectively decreased net income by \$5k... prior to news of class action lawsuit payment.
 - got about 30k extra income that wasn't accounted for- so we shouldn't run out of money..
- Balance sheet

Balance Sheet as of November 30, 2025

Assets	Nov-25	Oct-25
Bank Accounts		
Wells Fargo Business Checking	\$ 16,792	\$ 16,792
Wells Fargo Business Savings	\$ 300	\$ 300
PayPal Bank	\$ -	\$ 1,544
Fidelity Brokerage	\$ 600,143	\$ 584,317
Golden Bank Checking	\$ 157,719	\$ 25,812
Golden Bank Savings	\$ 374,742	\$ 263,197
Total Assets	\$1,149,697	\$ 891,964

Liabilities and Equity

Liabilities	
Equity	
Opening Balance Equity	\$ 122,149
Unrestricted Net Assets	\$ 785,644
Net Income	\$ 241,904
Total Liabilities and Equity	\$1,149,697
	\$ 891,964

- **Notes**
 - Fidelity Brokerage account balance increase due mostly to stock donations
 - Transferred most of Golden Bank Checking balance to Savings after receiving large payment from Benevity before end of November
 - have about 400k left in expenses
- CUSD gives us bill
 - cost of AIs has gone up by ~25k
 - also getting refunds ~19k
 - overall about 4.5k over budget
 -

3. Public Comment

-

4. New Business

4.1. DGC Budget Options

- Option 2: Symbolic Cuts
 - sell T-Shirts for \$10 each
- Additional Revenue Sources
 - Google giving event and Giving Tuesday
 - Cheddarup Changemaker submission
 - got \$250! Got 2nd place
 - Silent Auction (Feb-March) Please donate!
 - Any others
- Request: Committee leads to watch spending
 - Goal: 10% Reduction
 - where is this coming from?
 - door decorations?
 - even if we cut this, it wont make a big difference
 - What about Recess 101?
 - what about copying the Monte Claire model?
 - they raised like \$150k through silent auction events
 - could auction things like wine baskets that led to community events like “wine party” or “pool party”

4.2 T-Shirts

- Year of the Horse T-Shirt (Miller T-shirt since its year of the Horse)
 - sell YOTH T-SHIRTS TO MMS AND CLIP
 - Pricing TBD
 - Give free 3 in stickers to MMS during LNY (Cost ~\$250)
 - Marugame udon fundraiser next week

4.3. Student Phone numbers

- district sent CLIPCO student numbers (probably parent numbers)
- all parents who didnt opt out will be part of this spreadsheet
- asked district if we can use these numbers to call parents

- answer: As long as you don't use it for targeting/ singling out individuals with different messages
- basically need to give same message to everyone

5. Adjourned at 7:33 pm

Upcoming meeting

Board meeting – Wed December 10th, 2025 - in person