



Notes

Cupertino Language Immersion Program Community Organization (CLIPCO)  
BOARD OF DIRECTORS  
Miller Middle School, 6151 Rainbow Dr, San Jose, CA 95129  
Wednesday, February 11, 2026 at 6:00 pm  
[meet.google.com/ovy-gvfi-ggh](https://meet.google.com/ovy-gvfi-ggh)

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Attendees:

Position	Name1	Name2
President	<a href="#">Margaret Leung</a>	
Vice President	<a href="#">May Wong</a>	
Secretary	<a href="#">Jennifer Lee</a>	
Treasurer	<a href="#">John Hoggard</a>	<a href="#">Wendy Briggs</a>
Kindergarten	<a href="#">Xi Min Sam</a>	<a href="#">Xinwei Chen</a>
1st Grade	<a href="#">Liz Lim</a>	<a href="#">Carolyn Sohn</a>
2nd Grade	<a href="#">Selena Lee</a>	<a href="#">Fori Wang</a>
3rd Grade	<a href="#">James Pacella</a>	<a href="#">I Lin Chen</a>
4th Grade	<a href="#">Margie Chuang</a>	<a href="#">Alice Hampton</a>
5th Grade	<a href="#">Edison Chiu</a>	<a href="#">Kevin Jung</a>
6th Grade	<a href="#">Ivy Chien</a>	<a href="#">Joan Cheng</a>
7th Grade	<a href="#">Diana Ong</a>	<a href="#">See-Eng Phan</a>
8th Grade	<a href="#">Simon Chung</a>	<a href="#">Elly Park</a>
Muir Principal	<a href="#">Jonathan Mach</a>	
Miller Principal	<a href="#">Anu Iyer</a>	
Parent	<a href="#">Mike Wu</a>	
Teacher	<a href="#">Ms. Chern</a>	

Blue means present

1. Preliminary
  - Call to order at 6:10
2. Officer Reports
  - 2.1. Principals' Reports  
*Jonathan Mach, Muir*

- school site council today
  - create parent advisory committee for next year for stuff happening on campus
    - what parents to be aware of what's going on campus
- student clubs have started- kids have to put presentation together to ask money from CLIPCO
  - a 4th grader wanted to ask for \$26
  - boys and girls of garden club are disagreeing so need to work together to come up with a plan
  - as long as students have a teacher, then it'll be okay
- several elementary school principals came to visit
- parent info session (last Tuesday) over 100 people- Margaret came
- international visit on Wednesday from Shenzhen
- Thursday- had kids lead the state of the district from visitors from different districts
- CEEF- signup to be on Team Muir CLIP Huskies for the 5K Run!!!
  - ceef helped to give grants to teachers!
  - have most participates in the run

*Anu Iyer, Miller*

- Rolled out something new last month: the golden ticket
  - bringing this back to give to students outside of their class (brunch lunch after school) exhibiting positive behavior traits and they can submit this golden ticket to submit for a raffle for prizes
  - Students have completed the second round of NWEA testing and the APple testing
  - really excited for LNY for 3rd year in a row
    - will have Lion dance and percussion
    - will have extended lunch
    - CLIP students will present games and materials and activities during lunch time
  - received LNY t-shirt- fire mustang t-shirt is SO AWESOME

2.2 CLIPCO Report

- Parent volunteered to help with CLIPCO website
  - much nicer looking! There's DGC info and all the info more accessible; upcoming events etc
  - will go live in March!
- Lion dance for LNY
  - performance at Muir 10:15 (6 lions)
  - performance a miller - 1pm - (4 lions)
  - performance fo LNY Miller - 5:40 (hopefully 9 lions)
- LNY update

- all communication translated to Chinese this year!!
- Kevin Lu sponsored our event!
- student booth signups at Miller (8 so far; Ms. Cherng is continuing to encourage more)
- silent auction
  - lots of donors!!!
- packaging red envelopes that will be given to all students
- if not enough talent show performances then maybe a zodiac animal dance off
- morning of LNY event, there will be a Lunar new year singing assembly

2.3. Board Vote Items

- January Meeting Minutes Approval  
Edison motions to approve December meeting minutes, Jim seconds  
15 yays, 0 nays, 0 abs (everyone)

Position	Name1	Name2
Kindergarten	Xi Min Sam	Xinwei Chen
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- Hospitality
  - Only have \$400 leftover due to unexpected before-school Lunch
  - LNY Lunch will cost \$685
  - Ask: Approve 400\$ extra for Hospitality for LNY Lunch
  - Edison motions to approve, Jim seconds
  - 15 yays, 0 nays, 0 abs (everyone)

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#### 2.4. Treasurer's Report

- Jim to confirm approval of financials through Nov 30, 2025
- **Profit and loss - 2025-26 Year to Date**

	<u>Jan-26</u>	<u>Total YTD</u>
Income	\$ 16,555	\$ 851,740
Expenses	\$ 144,734	\$ 661,818
Net Income	\$ (128,179)	\$ 189,922

#### Notes

- **Jan 2026 income includes:**
  - \$7k DGC donations
  - \$7k company match via Benevity
  - \$2k investment income
- **Jan 2026 expenses include:**
  - \$124k PTO Grant payment to CUSD
  - \$10k teacher adjunct hours at Miller/Muir
  - \$5k Miller/Muir instructional materials
  - \$5k for professional development (conferences)
- 
- **Balance Sheet current vs previous month**

**Balance Sheet as of January 31, 2026**

<b><u>Assets</u></b>	<b><u>Jan-26</u></b>	<b><u>Dec-25</u></b>
Bank Accounts		
Wells Fargo Business Checking	\$ 16,792	\$ 16,792
Wells Fargo Business Savings	\$ 300	\$ 300
PayPal Bank	\$ -	\$ -
Fidelity Brokerage	\$ 604,048	\$ 601,988
Golden Bank Checking	\$ 88,531	\$ 88,770
Golden Bank Savings	\$ 388,043	\$ 518,043
<b>Total Assets</b>	<b>\$ 1,097,714</b>	<b>\$ 1,225,893</b>
<b><u>Liabilities and Equity</u></b>		
Liabilities	\$ -	\$ -
Equity		
Opening Balance Equity	\$ 122,149	\$ 122,149
Unrestricted Net Assets	\$ 785,644	\$ 785,644
Net Income	\$ 189,922	\$ 318,101
<b>Total Liabilities and Equity</b>	<b>\$ 1,097,714</b>	<b>\$ 1,225,893</b>

- Excellent cash position with over \$1M in assets
- Sufficient balance in Golden Bank Checking/Savings to cover expenses easily until next PTO Grant payment due Oct 31, 2026
- **Budget vs Actuals YTD (official)**

**Budget vs Actuals as of January 31, 2026**

<b><u>Income</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Remaining</u></b>	<b><u>% of Budget</u></b>
Direct Public Support	\$ 745,213	\$ 831,813	\$ 86,600	90%
Restricted Donations	\$ 13,000	\$ -		
Investments	\$ 18,102	\$ -		
Theater Production	\$ 13,451	\$ -		
Non Program Income	\$ 25,883	\$ 11,575	\$ (14,308)	224%
ASEP Income	\$ 34,280	\$ 53,580	\$ 19,300	64%
Special Events Income	\$ 1,811	\$ 2,500	\$ 689	72%
<b>Total Income</b>	<b>\$ 851,740</b>	<b>\$ 899,468</b>	<b>\$ 47,728</b>	<b>95%</b>
<b><u>Expenses</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Remaining</u></b>	<b><u>% of Budget</u></b>
Middle School Programs	\$ 36,451	\$ 76,311	\$ 39,860	48%
Elementary Programs	\$ 623,475	\$ 736,111	\$ 112,636	85%
CLIPCO Admin Costs	\$ 8,019	\$ 21,505	\$ 13,486	37%
Fundraising Expenses	\$ 368	\$ 8,000	\$ 7,632	5%
ASEP Expenses	\$ (6,496)	\$ 53,199	\$ 59,695	-12%
<b>Total Expenses</b>	<b>\$ 661,818</b>	<b>\$ 895,126</b>	<b>\$ 233,308</b>	<b>74%</b>

- This is the official view of our actual income and expenses vs the budget we agreed at the beginning of the year

- No budget for restricted donations, investments, theater production
- ASEP income and expense projections based on original programming

- **Budget vs Actuals (updated)**

**Updated Budget vs Actuals as of January 31, 2026**

<b>Income</b>	<b>Actual</b>	<b>Budget</b>	<b>Remaining</b>	<b>% of Budget</b>
Direct Public Support	\$ 745,213	\$ 831,813	\$ 86,600	90%
Restricted Donations	<b>\$ 10,000</b>	<b>\$ 12,000</b>	\$ 2,000	83%
Investments	\$ 18,102	\$ -		
Theater Production	\$ 13,451	<b>\$ 10,050</b>	\$ (3,401)	134%
Non Program Income	\$ 25,883	\$ 11,575	\$ (14,308)	224%
ASEP Income	<b>\$ 37,280</b>	<b>\$ 34,535</b>	\$ (2,745)	108%
Special Events Income	\$ 1,811	\$ 2,500	\$ 689	72%
<b>Total Income</b>	<b>\$ 851,740</b>	<b>\$ 902,473</b>	<b>\$ 50,733</b>	<b>94%</b>

<b>Expenses</b>	<b>Actual</b>	<b>Budget</b>	<b>Remaining</b>	<b>% of Budget</b>
Middle School Programs	\$ 36,451	<b>\$ 85,203</b>	\$ 48,752	43%
Elementary Programs	\$ 623,475	<b>\$ 756,241</b>	\$ 132,766	82%
CLIPCO Admin Costs	\$ 8,019	<b>\$ 22,505</b>	\$ 14,486	36%
Fundraising Expenses	\$ 368	\$ 8,000	\$ 7,632	5%
ASEP Expenses	\$ (6,496)	<b>\$ 27,000</b>	\$ 33,496	-24%
<b>Total Expenses</b>	<b>\$ 661,818</b>	<b>\$ 898,949</b>	<b>\$ 237,131</b>	<b>74%</b>

- Added income and expense budgets for restricted donations and theater
- Reduced ASEP income and expense budgets (actuals include refunds and belated payment from 2024-25)
- Increased expenses based on board-voted changes in 2025-26, e.g. tech for Miller, CLIPCO bylaws, etc.
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## Budget vs Actuals - 2025-26 YTD (bottom line)



Budget vs income received (\$000)		Projected income (\$000)	
Total income to date	\$ 852	CLIP T-Shirts	\$ 2
Updated budget	\$ 899	LNy Sponsorship	\$ 2
<b>Current shortfall</b>	<b>\$ (47)</b>	Feb DGC - CheddarUp	\$ 4
		Feb DGC/match - Blackbaud	\$ 5
<b>Add projected income</b>	<b>\$ 78</b>	Feb DGC/match - Benevity	\$ 6
<b>Projected surplus</b>	<b>\$ 31</b>	Additional DGC pledges - CheddarUp	\$ 15
		Volunteer hours reimbursement	\$ 8
Deduct Capital Fund allocations		6-month Fidelity earnings	\$ 12
(Sponsorship, Dining for Dollars,		6-month Golden Bank interest	\$ 5
Silent Auction, Fidelity earnings)	\$ (34)	Pending donation from 1 family	\$ 19
<b>Revised shortfall</b>	<b>\$ (3)</b>	<b>Total projected income</b>	<b>\$ 78</b>

**Bottom Line:** We are on track to cover our full budget, assuming pledged donations and reimbursement for volunteer hours (\$42k total) come through.

### 3. Public Comment

### 4. New Business

#### 4.1. Miller Bilingual Recognition

- 4th year giving this recognition and in the beginning people didn't understand what it was about
- was told its given to 8th grade students- criteria was that students need to meet benchmarks for English testing and APPL testing (intermediate 2) in all 4 skills (speaking, reading, writing, and listening)
- this year many students don't reach I2 and so they will not achieve recognition
- 16/76 students who did not pass I2 in some level
- Would be curious to see what were the grades of these students, and if they're heritage speakers or not

#### 4.2 Recess 101

- To keep or not to keep? That is the question

#### 4.3. CLIPCO gift acceptance and fund restriction policy

- FOrI has helped to put together a document that starts to outline new policy. It is still a work in progress.

### 5. Adjourned at 8:33 pm

### Upcoming meeting

Board meeting – Wed March 11th, 2026 - in person