

# Cupertino Language Immersion Program Community Organization (CLIPCO)

## Board of Directors — Meeting Minutes

Wednesday, June 1, 2026 · 6:00 PM

Online — [meet.google.com/ovy-gvfi-ggh](https://meet.google.com/ovy-gvfi-ggh)

### Attendees

*The board roster is listed below. In the original notes, members present were highlighted in blue.*

| Position         | Name1          | Name2         |
|------------------|----------------|---------------|
| President        | Margaret Leung |               |
| Vice President   | May Wong       |               |
| Secretary        | Jennifer Lee   |               |
| Treasurer        | John Hoggard   | Wendy Briggs  |
| Kindergarten     | Xi Min Sam     | Xinwei Chen   |
| 1st Grade        | Liz Lim        | Carolyn Sohn  |
| 2nd Grade        | Selena Lee     | Fori Wang     |
| 3rd Grade        | James Pacella  | I Lin Chen    |
| 4th Grade        | Margie Chuang  | Alice Hampton |
| 5th Grade        | Edison Chiu    | Kevin Jung    |
| 6th Grade        | Ivy Chien      | Joan Cheng    |
| 7th Grade        | Diana Ong      | See-Eng Phan  |
| 8th Grade        | Simon Chung    | Elly Park     |
| Muir Principal   | Jonathan Mach  |               |
| Miller Principal | Anu Iyer       |               |
| Parents          | Mike Wu        | Christine yow |

#### 1. Preliminary

- Call to order at 6:07 PM.
- Welcomed Mr. Greenfield.

## 2. Officer Reports

## 2.1 Treasurer's Report

**Profit and Loss — 2025-26 Year to Date** (reviewed).

**Balance Sheet — Current vs. Previous Month**

- Early 2026-27 DGC donations counted as deferred revenue under liabilities.
- Opened a 6-month CD at Golden Bank at a 4.05% rate.

**Budget vs. Actuals YTD (live view)**

- Expect to exceed the income target this year and add \$50k+ to the Capital Fund.
- CLIPCO admin costs include community events (covered by event income).
- Many expense reports are still being processed (thank you, Wendy!), but expenses are still projected to come in under budget.

**2026-27 Budget Changes Since Last Meeting**

- The ceramics budget will not be cut.

**Summary of Income and Expenses**

- Recess 101 (to be discussed further under in-school activities):
  - K-3 option: \$61k
  - K-5 option: \$63k (a difference of \$2k)
  - Coach Darleen will not be returning.
  - Total annual cost: \$61,885, including AM Recess, Lunch Recess, Physical Activity Classes (excluding 4th and 5th grade at this time), and the Recess Leaders Program.
  - Adding 4th and 5th grade to the Physical Activity Class rotation would bring the cost to \$63,885.
- Increase the in-school activities budget by \$20k to also fund lion dance.
- Proposal: create a community grant item open to any community organization (e.g., Girl Scouts or another nonprofit).
- Consider forming an investment/curriculum committee focused on curriculum (such as SEL and other curricular adjustments).

## 3. Board Vote Items

*For each motion, all board members present are recorded in the vote tally.*

### 3.1 May Meeting Minutes — Approval

No vote taken; the meeting minutes had not been sent.

### 3.2 2026-27 Budget

Motion by Fori to approve; seconded by Jim.

**Vote: 13 yes · 0 no · 5 abstain — Approved.**

### 3.3 Vice President (1-Year Term) — Jim Pacella

Motion by Carolyn to elect Jim Pacella as Vice President; seconded by Joan.

**Vote: 12 yes · 0 no · 6 abstain — Approved.**

## 4. Public Comment

None recorded.

## **5. New Business**

### **5.1 CLIPCO Shark Tank**

Introduced for discussion.

### **5.2 Capital Fund — Seating Area at Muir (\$8,000)**

- One rock to be dedicated to Lynn and one to Diane.

Motion by Kevin to approve; seconded by Jim.

**Vote: 12 yes · 0 no · 6 abstain — Approved.**

### **5.3 Capital Fund — 3rd Grade iPads (\$3,000)**

- Four 256GB iPad mini (7th generation) at \$699 each.
- Note: Measure Z includes \$29 million planned for technology.

### **5.4 Capital Fund — Wobble Chairs (\$835.90)**

### **5.5 Field Trip Fund (\$5,000)**

- Field trips to be funded, except for the science trip.

## **Adjournment**

Meeting adjourned at 8:09 PM.

**Next meeting:** Board meeting in August — date TBD.