



NOTES

Cupertino Language Immersion Program Community Organization
Business name also known as CLIPCO

BOARD OF DIRECTORS

Meyerholz Elementary School, 6990 Melvin Drive San Jose, CA 95129
Thursday, January 28, 2021 at 7:00 pm Google Hangout

Attendees: Alan Li, Alvin Marquez, Amy Steele, Chia-ching Lin, David Chen, Jasmine Wu, Jenn Lashier, Jennie Zhang, Jeremy Gaustad, Karen Wong, Ken Huang, Kevin Jung, Kirk Festing, Loretta Lu, Mirna Wu, Patrick Chiu, Rachel Turkal, Ray Yung, See-Eng Phan, Sophie Chiu, Tatiana Evstigneeva, Ted Fong, Zhiyu He

I. Preliminary

- A. Call to Order
- B. December Meeting Minutes Approval
7 ayes, 0 nays, 0 abs

II. Officer Reports

- A. President's Report
 - In Purple Tier now, need to be in Orange Tier for two weeks for in person learning
 - Approved parcel tax to be on the ballot in May
 - Would be good to keep Hanover for survey
- B. Vice President's Report
 - a. Election Status
 - Formal nomination period then election Mar/Apr elections
 - One in the fall for kindergarten
 - T-shirts have been dropped off at Meyerholz and Miller
- C. Treasurer's Report
 - Received \$53k deposits (\$31k from corp match)
 - Close to our DGC target
 - P&L looks to be relatively on track
 - Patrick Chiu reviewed and signed off on Dec Financials
- D. Principals' Reports
 - Jenn Lashier, Meyerholz*
 - Material distribution moved to next week because of rain
 - T-shirts look great
 - Package has activity for Black History month, Lunar New Year Certificate for CLC (121 registered, 59 will receive certificates)
 - Two tours for '20-21 already completed, 140 potential students
 - Thanks to parents for participating to provide insight!
 - Number for next year looks good
 - Amy Steele, Miller*

Officially in second trimester

If parcel tax doesn't get approved, will lose personnel

6th grade information night coming up

46 interested families but don't know number open till April

Emailed 7th and 8th grades for Apple test for Mandarin proficiency

Figuring out how to test with distance learning

Lynbrook also re-evaluating how to give Mandarin proficiency test

Have six students for social setting while decreasing screening

Cancelled SAT Chinese mock test this year

E. Teacher's Report

K: Kindergarteners spent some time reviewing the zhuyin and Chinese characters as we return from the Winter Break. We moved on to a new Kang Xuan Chinese lesson and continued our zhuyin learning. We also continued the GO Math curriculum, as well as Reader's workshop and Writer's workshop. We kicked off a new unit of science with the second workbook. We are excited about introducing the Chinese New Year and distributing the CNY materials on our next pick up day, January 27.

1st: -MeiZhou Huayu-we are working on lessons 9, 10, 11 and 12 this month. Lesson 12 is a little lengthier than others, so we will spend two weeks on that lesson. GoMath- we are working on Chapters 5, 6 and parts of 7 for this month. We will continue on in the writer's workshop and reader's workshop. As for science, we are working on the next unit. We will also have simple paper cutting activities for Chinese New Year. The distribution of the materials will be on January 27th.

2nd: English: We are continuing our reading unit on becoming experts (nonfiction) and our writing unit on nonfiction writing. Math: We started chapter 5 about 2-digit subtraction. Science: We're starting Segment 3: Landscape Changes, Topic 4: Earth's Processes. Chinese: We are working on Meizhou Lesson 6 and will be working on Lesson 7 about Spring and Chinese New Year. Social Studies: we finished the MLK booklet and we are working on My family history project. Writing: introduce informational writing, how to choose a topic and collect information; Reading: Level Chinese (strategies to get information from the pictures)

3rd: English Reader's Workshop: We continue to learn strategies for summarizing the main idea and supporting details when reading nonfiction expository texts. English Writer's Workshop: We are drafting our information chapter book, thinking about organization and structure. Math: We are practicing different strategies for division. Science: We are working on the life cycles and traits unit.

Chinese: We reviewed Meizhou Lesson 1-4 and we are working on Lesson 5. In reading workshop: we have introduced the text features of informational texts and we are working on retelling informational texts and identifying the different ways of explanation. In writing workshop, we have introduced the genre of fantasy writing and the sub-genres of fantasy and we are studying a few masterpieces in children literature and learning about the fantasy elements in them. Social studies: we are working on the development of the local community: change over time.

4th:

Chinese: We are learning MeiZhou Chinese lesson 5 on topics about food-making dumplings and the story of stone soup. Social Studies: We will finish Unit 1 on California geography and share photos about traveling/living in California

English: Finishing up Chapter 4 division. Writing a literary essay about a character and finding theme. Reading fiction and picking out narrative elements.

5th:

Chinese: We just finished MZHY lesson 6 - The Food Pyramid. Students are currently taking another round of Level Chinese informational reading assessment. We have also finished social studies unit 3 - Fight for the Continent. For writing, students are working on their first informational piece. They chose one or two strategies for grabbing readers' attention in their first paragraph and practiced skills for organizing information.

English:

Math: Just finished Go math lesson 5

Writing: Ending Literary Essay

Reading: Ending Interpretation BBook Clubs.

Science: End instructional segment 4. From Matter to Organisms.

Modeling Food Web PBL.

F. MCAC Report

Went over the budget, some changes

CLIP Art supplies are going up because of COVID

Duplication will increase

Increase in IA due to cost of doing business

CLC participation budget will change if there is in person learning

Check that district will cover the same items as before

Budget will be discussed starting in March

III. Public Address (non-agenda)

IV. New Business

- A. 2021-2022 Budget Prep (Kevin, David C.)
 - CLIPCO board, teachers, MCAC/MiCAC, School Administration work together to create proposed budget
 - Proposed budget is presented and reviewed by board
 - Funding the budget comes from DGC and/or Reserves
 - If there is surplus, board votes on putting in reserves or supplemental fund
 - Supplemental fund allows principals and CAC's to operate more freely having an additional funding source and prevents the "use it or lose it" mentality
 - Reserves are healthy at 1.6x at FY End 2019-2020
 - Reserves and Supplemental Fund gives stability
 - Delay vote on moving \$44k to Supplemental Fund to next month
 - Recommend \$250k DGC target based on 2020-2021 participation rates (in the low 80%) and also unknown impact from parcel tax, lower corporate matching, keeping the DGC ask flat for another year
 - 2020-21 DGC is ~\$278k which includes abnormal 2x corp match (\$83k expected corp match, including onetime grant of \$15k)
 - 80% participation is usually considered good
- B. Parcel Tax \$999 donation and endorsement ask from CUSD United (Alan)
 - Parcel tax will be on the May ballot
 - Donation goes to yard signs, marketing materials
 - Link to Parcel Tax Support: <https://yesforcusd.org/>
 - \$999 was chosen for taxes
 - Previously approved \$999 to support Measure O marketing material
 - Decided to delay voting to next meeting
- C. Advocacy Committee (Ken, Jeremy)
 - a. Grade-Level Chat Groups
 - Met two weeks ago
 - Chat groups to link grade rep with families
 - Only Google Meet has link that can be added to website
 - CUSD uses Google Hangouts
 - A lot of information provided during these chats
 - Ask parents which platform they prefer to use
 - Please let Ken know which platform works best
 - Ken will put a summary of platforms (Google Hangouts, WeChat,...)
 - b. CLIP Survey
 - Provide CLIPCO Purpose, Advocacy, Grade Reps, Communication (Website), Budget,
 - Options are Yes, Undecided, No; add comment if needed
 - Give feedback to Ken offline
- D. Update Graduation Committee Planned Expenditures (Jeremy)
 - Led by Jane from 8th grade
 - Virtual graduation based on last year's budget
 - ~\$4k for the entire event, majority goes to goodie bag (CLIPCO masks,...)
 - Official proposal is to repurpose \$3.4k for graduation committee

7 ayes, 0 nays, 1 abs

V. ADJOURNMENT
Adjourned at 9:25pm

Upcoming Board meeting – Thursday February, 25th, 2021