



## NOTES

Cupertino Language Immersion Program Community Organization

Business name also known as CLIPCO

BOARD OF DIRECTORS

Meyerholz Elementary School, 6990 Melvin Drive San Jose, CA 95129

Thursday, March 25, 2021 at 7:00 pm Google Hangout

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*Attendees:* Alan Li, Alan Fong, Alvin Hwang, Alvin Marquez, Amy Steele, Chia-ching Lin, David Chen, Jasmine Wu, Jenn Lashier, Jeremy Gaustad, Karen Wong, Ken Huang, Kevin Jung, Kirk Festing, Loretta Lu, Margaret Chang, Mirna Wu, Patrick Chiu, Rachel Turkal, See-Eng Phan, Ted Fong, Yongmei Mou, Zhiyu He, Zh Zh

### I. Preliminary

A. Call to Order

Start at 7:04pm

B. February Meeting Minutes Approval

**9 ayes (David Chen, Ken Huang, Margaret Chang, Patrick Chiu, Alvin Hwang, Zhiyu He, Loretta Lu, Jeremy Gaustad, Yongmei Mou), 0 nays, 0 abs**

### II. Officer Reports

A. President's Report

Survey almost ready to go out

Excited about hybrid learning

Review budget

B. Vice President's Report

a. Election Update

C. Treasurer's Report

\$4.2k corporate match, ~\$280k total

\$4.3k adjunct duty and extra IA hours

Patrick Chiu signed off on February 2021 Financials

D. Principals' Reports

*Amy Steele, Miller*

Gearing up to transition to Phase 3 Hybrid

3/31-4/2 will be preparing at school

3/31 will be the same as usual followed by school council elections

4/1 one check-in with first period

4/2 one check-in with fourth period

<https://sites.google.com/cusdk8.org/mms-distance-learning-hub/home>

Livestream with health precautions, attendance,...

Will have livestream after board meeting tonight

*Jenn Lashier, Meyerholz*

3/31-4/2 will also be preparing at school

E. Teacher's Report

**K:** The kindergarteners have started using their MZ textbook and they are making good progress reviewing the zhuyin. We plan to teach at the pacing of a lesson per week and see unless we move on faster than that. We are assessing the students for the second trimester. In math we will be done with the current chapter, Chapter 9, 2-dimensional shapes this week and will move on to 3-D shapes next week. We have started the third genre in Writer's workshop as the students are learning to write persuasive/ opinion writing pieces.

**1st:** In Chinese, we're finishing up with the MeiZhou textbook in a couple of weeks and will go on to supplement with KangXuan lessons 1-4. KangXuan will start March 29th.

Math: Starting chapter 8 (2 digit addition)

Reading: Reading Unit 4

Writing: Opinion writing

**2nd:** Chinese : Finished Informational writing and Opinion writing Pre assessment

Kangxuan Textbook

Social studies: Unit 5 Lesson 1 How do heroes make a difference

Math: Finished chapter 6 (3 digit addition and subtraction) and starting chapter 7 (money and time)

Writing: Finishing How to Guide for Nonfiction Writing

Reading: Finishing Becoming Experts (nonfiction reading)

Science: Finished Segment 3, Topic 4 (Earth's Processes)

**3rd:** Finished fractions chapter for math, started Adaptations and Survival topic for Science. Finishing up nonfiction reading unit and information writing unit.

Chinese: We have completed MeiZhouHuaYu Lesson 9 and continue to work on the informative writing.

Social Studies: We continue to study Unit 4, Rules and Laws

**4th:** Chinese-MeiZhou Chinese: Lesson 7, stories about medicines

Social Studies-Unit 2, What was Spain's influence in California?

Reading / Writing - History brought to life

Math - Add and subtract fractions

**5th:** Math-Finishing up on Chapter 6.

Writing- Just started Journalism

Reading - Just starting Tackling Complexity (Nonfiction)

Science- Just started Topic 5 - Earth's Systems

Chinese: Lesson 9 - American Indian Museum

Writing - Starting opinion writing

## Social studies - U6 The Revolutionary War

### F. MCAC Report

Add CLIPCO tour desk on CLIPCO website

Might need more budget because of Chinese Language Contest popularity

Will provide lunches

Mandarin book fair which is virtual

Discussed having videos on how to do opening procedures, looking for kid volunteers

### III. Public Address (non-agenda)

### IV. New Business

#### A. 2020-2021 CLIPCO Budget Review (Kevin)

Asking for \$500 for CLC because of extra participation

CLC had 120+ participants this year, about double last year

Same budget of \$3k for next year

**7 ayes (David Chen, Ken Huang, Margaret Chang, Patrick Chiu, Alvin Hwang, Loretta Lu, Jeremy Gaustad) , 0 nays, 1 abs (Kirk Festing)**

<https://docs.google.com/spreadsheets/d/1I8LeKQHBVlffU0CZU3VYuCk1XpTVfjU1wXCB4K4bYy0/edit#gid=1941689955>

Miller Middle School

No new items

Slightly reduced Mandarin assessment for new kids

Asked to put in \$ amount for technology for planning

Reduced to cover iChinese Reader only

Budget covered all teacher requests

\$10k translation (200 hours) per each middle grades (Social Studies) and

create supplemental Mandarin curriculum (vocabulary, glossary, calendar,...)

District provided \$8k, CLIPCO asked to cover \$20k, one time cost

Amy Steele recommends giving more Professional Development opportunities

Meyerholz Elementary School

Increased by \$8k

Increased IA hours, CLIP Art

Teachers know about Adjunct Duty but not used as much for distance learning

Increasing IA needs to be equitable and district approved

ASEP and Graduation is self-funded

Chinese New Year Parade might need some budget for updating some capital (carts, shed,...)

Year of Tiger next year - Alan Fong looking for ideas on a good story

Administrative budget is about the same

Middle school grade reps, please check if kids got DGC T-shirt

- Think about target DGC for next school year
- B. Board Elections Updates (Ted)  
Have a lot of interest as grade reps, no 5th grade nominations  
Nomination deadline is 3/31  
April Board Meeting will be election
- C. Advocacy Committee Update (Ken, Jeremy)  
Survey is almost ready  
Agree to update survey in Chinese  
Would be good to choose at the beginning if you want English or Chinese  
Prefer to preserve privacy  
Prefer separate URL codes vs open link  
Prefer to make multiple choice questions mandatory  
The board will review the survey results and prepare a report for the CLIP community.  
No rush to have results out before end of this school year but start of school year will be busy with DGC and filling kindergarten spots  
Parents will want to know the results sooner  
Company will compile the results and provide it to us  
Ask about combining English and Chinese, would be interested to see percentage of response in English and Chinese

#### V. ADJOURNMENT

Adjourned at 9:35pm

Upcoming Board meeting – Thursday April, 29<sup>th</sup>, 2021