AGENDA
Cupertino Language Immersion Program Community Organization (CLIPCO)
BOARD OF DIRECTORS
Meyerholz Elementary School, 6990 Melvin Drive, San Jose, CA 95129
Thursday, August 19th, 2021 at 7:00 pm (meet.google.com/ysm-sazy-ybi)
Attendees: Alvin Marquez, Amy Steele, Cindy Leung, ChiaChing Lin, Ching Lien, Christine Kuo, Chun Zhang, Coco Shum, David Chen, David Chen, David Liu, Diana Ong, Edison Chiu, Elly Park, Emery Kuo, Imelda Bambang, Jenn Lashier, Jeremy Gaustad, Joan Cheng, Karen Wong, Kariffa Ko, Ken Huang, Kevin Jung, Liyang Wei, Liz, Loretta Lu, Madeline Siripoke, Margaret Chang, Mariana Tieu, Michael Fong, Patrick Chiu, Wendy Briggs, Yening Liang, Zh Zh, Zheng Liu

1. Preliminary
   1.1 Call to Order
   Start at 7:02pm
   1.2 May Meeting Minutes Approval
   12 yays (Kevin, Jeremy, Margaret, Madeline, Edison, Diana, Karen, Tatiana, Liyang, Imelda, Ching, Zh), 0 nays, 0 abs

2. Officer Reports
   2.1 President’s Report
   Plan to over-communicate
   Kinder walk through last week
   Communication has room for improvement, methods include:
   https://cusdclipco.org/
   Google Chat
   Google Group Mailer
   https://www.facebook.com/cusdclipco
   https://twitter.com/CUSDCLIPCO
   Clipper monthly
   Activities: Holiday celebrations & CLIP clubs

   2.2 Vice President’s Report
   Please update Board Meeting Directory
   Bylaws: https://cusdclipco.org/clipco-bylaws/
   Please let us know if you want a physical copy of bylaws
   New CLIPCO website: https://cusdclipco.org - Thanks to Margaret!
Link to powerpoint:
https://docs.google.com/spreadsheets/d/1pTJLnAzziOjBUZLCK-K7xe8NN1etg_RkOOnK3uoV8E/edit?usp=sharing

2.3 Treasurer’s Report
$12k summer income, mostly from Apple 2x matching and paypal
~$36k expenses over the summer mostly due to teacher adjunct, teacher reimbursements and IA hours
Overall net positive due to lower expenses
ASEP adjunct expenses should be credited next fiscal year
CLIPCO is PTO (less limitations than PTA for example)
ASEP and Graduation is self-funded
Looking for an auditor to review monthly and year end financials (~1hr per month)
Looking for general ledger accountant (Quickbooks)
Fall activities: DGC, district grant invoice, taxes, insurance

2.4 Principals’ Reports
Jenn Lashier, Meyerholz
4th day of school
Working on drop off and pick up locations
Shift kinder schedule 10mins earlier (8:20am) starting next Monday
Back to school night next Wednesday (virtual)
Send out presentations earlier and Q&A at Back to School
Class will be informed if there is potential Covid exposure
Amy Steele, Miller
Covid Health updates below:
https://www.cusdk8.org/reopeningupdates
https://docs.google.com/document/d/169L9Mln7dClk3i5iTUt6FwBf6rWPP1jLVOC8m1oSIG0/edit
District Dashboard - can filter by school
https://www.cusdk8.org/Page/9225
No health guidance on music, arts, sports yet
Difficult to do social distancing with full campuses
Had tour for new students
Welcomed 4x new CLIP students (2x in 6th, 2x in 7th)
Power Hour starting 8/30
Back to school night (virtual) with pre-recorded teacher presentations
Begin after school sports (volleyball, girls softball, cross country)
Picture day is next Wednesday
First SEL (Social Emotional Learning) next Friday 8/27
Climate survey (perseverance and grit)
https://www.cusdk8.org/Page/1607
https://www.edjoin.org/Home/DistrictJobPosting/1454014
Full staffed in classrooms but understaffed in library and cafe
Miller has seating charts to identify potential Covid exposure

2.5 Teacher’s Report
Looking for next teacher rep

2.6 MCAC Report
Co-leads are Joan Cheng and Yi Ding
Looking for grade reps
CLIP curriculum development
Determine initial CLIP budget
Discuss feedback from CLIP community
Revise CLIP Master Plan
First meeting: 9/15 3:30-4:30pm (3rd Wed of every month)

3. Public Address
None at this time

4. New Business
4.1 DGC [September 7th ~ October 8th]
Direct Giving Campaign - market CLIP

4.2 DGC Chair - David Chen
Ask is $425 (K-5) and $200 (6-8th)
Prize is Year of Tiger shirt
Communication is key
Grade rep responsibilities
Possible table on Meyerholz sidewalk on Wednesday morning
Grass area between two driveways
Recommend to drop checks off at office
But prefer paypal over checks because of turnaround time
Monday will have updated class list
CLIPCO tax id: 92-0193803
Company match is not part of suggested ask, expect about 35%
Motion to confirm David Chen as DGC chair for 2 years
13 yays (Jeremy, Kevin, Tatiana, Ching, David, Diana, Zh, Edison, Margaret, Yening, Liyang, Imelda, Karen), 0 nays, 0 abs

4.3 $13600 for Extended IA Hours [Upper Grades]
$2400 for release days and adjunct pay for scoring, assessment, TP conference and report cards,
$200 for Leveled Book cart
Total Ask: $16k out of reserve because of third class in 4th and 5th grades
14 yays (Tatiana, Kevin, Edison, Jeremy, Ching, David, Imelda, Karen, Madeline, Diana, Zh, Liyang, Yening, Margaret), 0 nays, 0 abs

4.4 CLIPCO Grade Rep Election [Kinder(2) + 8th(1)]
2 weeks formal nomination/recruitment period
1 week election period
Vote in by next Board meeting on 9/16/21
David Chen will be on ballot for kindergarten

4.5 Back To School Night [Grade Rep Responsibilities]
Meyerholz: 8/25
Miller: 8/26
Short CLIPCO Video
Grade reps - introduction, highlight DGC, join Google Chat

5. Committee Reports
5.1 CLIP Survey Result (Jeremy)
Survey from March 2021
Interested in Chinese Immersion
Diversity was important to everyone
Mixed on single site
8th Grade Hangout: [link to hangout]
Survey Results [link to survey results]

6. ADJOURNMENT
Adjourn at 9:18pm

Upcoming meeting