



AGENDA

Cupertino Language Immersion Program Community Organization (CLIPCO)
BOARD OF DIRECTORS

Meyerholz Elementary School, 6990 Melvin Drive, San Jose, CA 95129
Thursday, August 19th, 2021 at 7:00 pm (meet.google.com/ysm-sazy-ybi)

Attendees: Alvin Marquez, Amy Steele, Cindy Leung, ChiaChing Lin, Ching Lien, Christine Kuo, Chun Zhang, Coco Shum, David Chen, David Chen, David Liu, Diana Ong, Edison Chiu, Elly Park, Emery Kuo, Imelda Bambang, Jenn Lashier, Jeremy Gaustad, Joan Cheng, Karen Wong, Kariffa Ko, Ken Huang, Kevin Jung, Liyang Wei, Liz, Loretta Lu, Madeline Siripoke, Margaret Chang, Mariana Tieu, Michael Fong, Patrick Chiu, Wendy Briggs, Yening Liang, Zh Zh, Zheng Liu

1. Preliminary

1.1 Call to Order

Start at 7:02pm

1.2 May Meeting Minutes Approval

12 yays (Kevin, Jeremy, Margaret, Madeline, Edison, Diana, Karen, Tatiana, Liyang, Imelda, Ching, Zh), 0 nays, 0 abs

2. Officer Reports

2.1 President's Report

Plan to over-communicate

Kinder walk through last week

Communication has room for improvement, methods include:

<https://cusdclipco.org/>

Google Chat

Google Group Mailer

<https://www.facebook.com/cusdclipco>

<https://twitter.com/CUSDCLIPCO>

Clipper monthly

Activities: Holiday celebrations & CLIP clubs

2.2 Vice President's Report

Please update Board Meeting Directory

Bylaws: <https://cusdclipco.org/clipco-bylaws/>

Please let us know if you want a physical copy of bylaws

New CLIPCO website: <https://cusdclipco.org> - Thanks to Margaret!

Link to powerpoint:

https://docs.google.com/spreadsheets/d/1pTJLnAzziOjBUZLCK-K7xe8NN1etq_Rk0OntK3uoV8E/edit?usp=sharing

2.3 Treasurer's Report

\$12k summer income, mostly from Apple 2x matching and paypal
~\$36k expenses over the summer mostly due to teacher adjunct,
teacher reimbursements and IA hours

Overall net positive due to lower expenses

ASEP adjunct expenses should be credited next fiscal year

CLIPCO is PTO (less limitations than PTA for example)

ASEP and Graduation is self-funded

Looking for an auditor to review monthly and year end financials
(~1hr per month)

Looking for general ledger accountant (Quickbooks)

Fall activities: DGC, district grant invoice, taxes, insurance

2.4 Principals' Reports

Jenn Lashier, Meyerholz

4th day of school

Working on drop off and pick up locations

Shift kinder schedule 10mins earlier (8:20am) starting next Monday

Back to school night next Wednesday (virtual)

Send out presentations earlier and Q&A at Back to School

Class will be informed if there is potential Covid exposure

Amy Steele, Miller

Covid Health updates below:

<https://www.cusdk8.org/reopeningupdates>

<https://docs.google.com/document/d/169L9Mln7dClk3i5iUt6FwBf6rWPP1jLVOC8m1oSIG0/edit>

District Dashboard - can filter by school

<https://www.cusdk8.org/Page/9225>

No health guidance on music, arts, sports yet

Difficult to do social distancing with full campuses

Had tour for new students

Welcomed 4x new CLIP students (2x in 6th, 2x in 7th)

Power Hour starting 8/30

Back to school night (virtual) with pre-recorded teacher presentations

Begin after school sports (volleyball, girls softball, cross country)

Picture day is next Wednesday

First SEL (Social Emotional Learning) next Friday 8/27

Climate survey (perseverance and grit)

<https://www.cusdk8.org/Page/1607>

<https://www.edjoin.org/Home/DistrictJobPosting/1454014>

Full staffed in classrooms but understaffed in library and cafe

Miller has seating charts to identify potential Covid exposure

2.5 Teacher's Report

Looking for next teacher rep

2.6 MCAC Report

Co-leads are Joan Cheng and Yi Ding

Looking for grade reps

CLIP curriculum development

Determine initial CLIP budget

Discuss feedback from CLIP community

Revise CLIP Master Plan

First meeting: 9/15 3:30-4:30pm (3rd Wed of every month)

3. Public Address

None at this time

4. New Business

4.1 DGC [September 7th ~ October 8th]

Direct Giving Campaign - market CLIP

4.2 DGC Chair - David Chen

Ask is \$425 (K-5) and \$200 (6-8th)

Prize is Year of Tiger shirt

Communication is key

Grade rep responsibilities

Possible table on Meyerholz sidewalk on Wednesday morning

Grass area between two driveways

Recommend to drop checks off at office

But prefer paypal over checks because of turnaround time

Monday will have updated class list

CLIPCO tax id: 92-0193803

Company match is not part of suggested ask, expect about 35%

Motion to confirm David Chen as DGC chair for 2 years

13 yays (Jeremy, Kevin, Tatiana, Ching, David, Diana, Zh, Edison, Margaret, Yening, Liyang, Imelda, Karen), 0 nays, 0 abs

4.3 \$13600 for Extended IA Hours [Upper Grades]
\$2400 for release days and adjunct pay for scoring, assessment, TP conference and report cards,
\$200 for Leveled Book cart
Total Ask: \$16k out of reserve because of third class in 4th and 5th grades

14 yays (Tatiana, Kevin, Edison, Jeremy, Ching, David, Imelda, Karen, Madeline, Diana, Zh, Liyang, Yening, Margaret) , 0 nays, 0 abs

4.4 CLIPCO Grade Rep Election [Kinder(2) + 8th(1)]
2 weeks formal nomination/recruitment period
1 week election period
Vote in by next Board meeting on 9/16/21
David Chen will be on ballot for kindergarten

4.5 Back To School Night [Grade Rep Responsibilities]
Meyerholz: 8/25
Miller: 8/26
Short CLIPCO Video
Grade reps - introduction, highlight DGC, join Google Chat

5. Committee Reports

5.1 CLIP Survey Result (Jeremy)
Survey from March 2021
Interested in Chinese Immersion
Diversity was important to everyone
Mixed on single site
8th Grade Hangout: <https://hangouts.google.com/group/9z65qNYgfGaQfvVEA>
Survey Results
<https://cusdclipco.org/wp-live/wp-content/uploads/2021/05/CLIPCO-Survey-Results-May-2021.pdf>

6. ADJOURNMENT

Adjourn at 9:18pm

Upcoming meeting

Board meeting – Thursday, September 16, 2021