



## AGENDA

Cupertino Language Immersion Program Community Organization (CLIPCO)

BOARD OF DIRECTORS

Meyerholz Elementary School, 6990 Melvin Drive, San Jose, CA 95129

Thursday, October 21th, 2021 at 7:00 pm

([meet.google.com/ysm-sazy-ybi](https://meet.google.com/ysm-sazy-ybi))

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*Attendees:* Alan Fong, Alice Tan, Alvin Marquez, Amy Steele, Amy Ting, ChiaChing Lin, Ching Lien, David Chen, David Chen (DGC), Diana Ong, Edison Chiu, Imelda Bambang, Ivy Chiu, J Siripoke, Jenn Lashier, Jeremy Gaustad, Joan Cheng, Karen Wong, Ken Huang, Kevin Jung, Li-Chin Chiang, Liyang Wei, Liz L, Loretta Lu, Lynne Wong, Margaret Chang, Patrick Chiu, Tatiana Evstigneeva, Wendy Briggs, Yening Liang, Zh Zh, Zhiyu He

### 1. Preliminary

#### 1.1. Call to Order

Start at 7:03pm

#### 1.2. September Meeting Minutes Approval

9 yays (Kevin Jung, Edison Chiu, David Chen, Zhiyu He, Ching Lien, Diana Ong, Jeremy Gaustad, Zh Zh, Imelda Bambang), 0 nays, 0 abs

### 2. Officer Reports

#### 2.1. President's Report

DGC was a success, Thank you!

Community Outreach - Thanksgiving, Christmas  
Volunteer Training - parents allowed but outside  
Fundraiser at Chipotle this Saturday 10/23 4-8pm

#### 2.2. Vice President's Report

Partnership with PTA - coffee truck at Meyerholz

Co-sponsor Events

Parent engagement

Winter Event

Chinese New Year Community Event - Feb 2022

Ideas?

Volunteers

CLIPCO Volunteer Communities (Co-Chair)

Cultural

Community Outreach

## Media & Communications

### 2.3. Treasurer's Report

Insurance renewed

**Motion** - to increase fidelity bond insurance to the maximum that AIM allows e.g. \$250K

9 yays (Kevin Jung, Edison Chiu, David Chen, Lynne Wong, Jeremy Gaustad, Margaret Chang, Chien Lien, Diana Ong, Imelda Bambang), 0 nays, 0 abs

Taxes started, charge \$750

Brokerage account still being transitioned

District grant invoice still pending

Auditor position still available, <1hr/month

**Motion** - Edison as the Auditor (view only access and review the financials on a monthly basis)

9 yays (Chien Lien, Kevin Jung, Diana Ong, David Chen, Karen Wong, Lynne Wong, Jeremy Gaustad, Liyang Wei,, Imelda Bambang), 0 nays, 0 abs

Sept 2021 P&L Summary

~\$18k corporate matching

~\$88k individual contribution

DGC contributions continuing into October

\$7.5k Expenses in Sept

\$2k Middle School iChineseReader

\$1.5k Additional IA hours for grades 4 and 5

Level Chinese cart for grades 4 and 5

Balance Sheet

Checking balance includes uncleared checks

Doesn't account for ~\$191k district grant expense

~\$80k in supplemental tracked on side

#### 2.4. Principals' Reports

*Jenn Lashier, Meyerholz*

Aware of lots of discussion about transition

Put pre-pandemic activities back

Ensure a smooth transition for CLIP and neighborhood

Chinese Language Community in January virtually

*Amy Steele, Miller*

Lots of discussion about transition

Outside school dance which has always been outside is coming up

Kindness week this week

Veteran's Day Assembly to share their experiences virtually  
Still looking for Veteran volunteers all age ranges  
6th grade had first CLIP art  
7th grade did cooking videos  
8th grade learning Chinese folk sports  
Had combined CAC meetings before District Board meeting  
Update document  
Planning for in person 8th promotion event  
Scheduled monthly meetings with site leadership about relocation to John Muir  
District covered CLIP core curriculum  
Teacher Learning Day is Oct 29  
Oct 28 is Halloween Costume Contest  
Check out October Newsletter  
Tuesday Nov 2 will have modified schedule

2.5. Teachers Report

*Li-Chin Chiang (Kindergarten)*

Learned more characters and Moon Festival

Math - more, less, equal

Celebrated Moon Festival

Writing small moment stories

*Amy Ting (4th Grade)*

Finish up math units, multiplication, division

Writing narratives

2.6. MCAC Report (Joan Chen and Yi Ding)

Strategic Plan Task Force

IA Guidelines has been adjusted - need to revisit since parents volunteers are allowed back on campus, leaning on parent volunteers for prep work

Advertise on Konstella about parent volunteers are allowed

Training is district-wide

5th and 8th grade reps for promotion committee

Suggest to first check gym available dates and reserve

3. Public Address

4th and 5th grade Basketball starts on Nov 4th

New Year Parade registration by Oct 30th - need to align on safety protocols

#### 4. New Business

- 4.1. Welcome Kinder Grade Rep  
Yi Zhen (serve 2 years) & Alice Hampton (serve 1 year)
- 4.2. Fall Festival 2022-2023  
Moving to November meeting
- 4.3. Increase Instructional Material Fund, \$1500 x9 = \$13,500  
Teachers have asked parents for additional funds but CLIPCO has budget for this  
Request for microphones and iPad chargers  
2x classes exhausted \$500 budget  
Make process easy if it is smaller increase  
Worried about use it or lose it mentality  
[https://docs.google.com/spreadsheets/d/1jbvslld1\\_W3e4EpGzaizNqa1dY3ou8MpHdr2mluHZqEE/edit#gid=848146447](https://docs.google.com/spreadsheets/d/1jbvslld1_W3e4EpGzaizNqa1dY3ou8MpHdr2mluHZqEE/edit#gid=848146447)  
**Motion** - \$3K out of reserves to increase the Instructional Materials, with the Exec Board and Principals having full discretion to dole out to teachers  
[11 yays \(David Chen, Edison Chiu, Kevin Jung, Jeremy Gaustad, Tatiana Evstigneeva, Diana Ong, Imelda Bambang, Karen Wong, Zh Zh, Ching Lien, J Siripoke\), 0 nays, 0 abs](#)
- 4.4. DGC Results (David F Chen)  
End of DGC (Oct 8th)  
97% of our goal, \$211,331, 89% K-8 participation  
As of Oct 20th  
98.2% of our goal, \$213,911, 90% K-8 participation  
3rd Grade 100% participation  
4th Grade 99% participation  
1st Grade 90% participation  
Year of Tiger - Orange or Black T-shirts  
8th grade and Rm 25 (3rd grade) win party
- 4.5. CLIP to John Muir 2022-2023  
CLIP Office Hour Jan 2022  
Parents Communication/Transition/Questions  
Reach out to PTA  
Reach out to teachers  
Need to consider union input
- 4.6. Microphones  
<https://www.amazon.com/BONAOK-Bluetooth-Microphone-Christmas-Smartphone/dp/B071SGMQ7V?th=1>

6x \$30-50 per karaoke microphones

**Motion** - approver \$400 for the 6 in class microphones from supplemental

10 yays (Kevin Jung, David Chen, Edison Chiu, Imelda Bambang, Diana Ong, Tatiana Evstigneeva, Zh Zh, Ching Lien, Liyang Wei, Margaret Chang), 0 nays, 1 Abs (Jeremy Gaustad)  
Joan Cheng will purchase microphones

5. Committee Reports  
None at this time

6. ADJOURNMENT  
Adjourn at 9:28pm

**Upcoming meeting**

Board meeting – Thursday, November 18, 2021