



AGENDA

Cupertino Language Immersion Program Community Organization (CLIPCO)

BOARD OF DIRECTORS

Meyerholz Elementary School, 6990 Melvin Drive, San Jose, CA 95129

Thursday, January 20th, 2022 at 7:00 pm

(meet.google.com/ysm-sazy-ybi)

Attendees: Alice Hampton, Alvin Marquez, Amy Steele, Amy Ting, Ching Lien, David Chen, Diana Ong, Edison Chiu, Elly Park, Imelda Bambang, Ivy Chiu, Jenn Lashier, Jeremy Gaustad, Joan Chen, Karen Wong, Ken Huang, Kevin Jung, Li-Chin Chiang, Liyang Wei, Loretta Lu, Lucy Howng, Margaret Chang, Patrick Chiu, Tatiana Evstigneeva, Wendy Briggs, Zh Zh, Zhiyu He

1. Preliminary
 - 1.1. Call to Order
Start at 7:06pm
 - 1.2. December Meeting Minutes Approval
[12 yays \(Kevin Jung, Jeremy Gaustad, Diana Ong, Imelda Bambang, Zh Zh, Ching Lien, Alice Hampton, Edison Chiu, David Chen, Liyang Wei, Margaret Chang, Tatiana Evstigneeva\), 0 nays, 0 abs](#)
2. Officer Reports
 - 2.1. President's Report
Happy New Year!
Thank you, Teachers!
Provided Thank You Lunch at Miller YCC (Young Children's Center) and Muir PTA
 - \$500 Endowment per teacher (total 3 teachers)
 - \$500 donation ask
 - 3-5 year old (rolling enrollment)
 - Rm 31/32/33 am/pm class, total 5 classes, 10 students max per class
 - No library/No Art/No Music
 - School bus from school's back entrance
 - Events: Age appropriate, behavior appropriate, am/pm session

Ken will hand out CLIP Tiger T-shirts to board members tomorrow at Meyerholz around 8:30am

2.2. Vice President's Report

Chinese New Year School Celebration

Meyerholz (Tues 2/1)

Lion Dance with educational commentary

- Show 1: 12:20pm, show 2: 12:40pm
- Red envelopes with small lucky coin & 25% off Teaspoon coupon

PTA co sponsoring celebration

- Scavenger hunt
- Movie streaming 2/4-5

Miller (Thurs 2/3)

- Lion dance with educational commentary, Show 12:40pm
- Red envelopes with small lucky coin & 25% off Teaspoon coupon
- Decorations next weekend
- Treat for teachers/staff

Thank you to Diana, Edison, Imelda, Karen & Margaret!

2.3. Treasurer's Report

~\$8.6k in Dec income, most from corporate donation sites

\$42k paid for second staff invoice payment (25%) covers IA's and CLIP Art

Issued check for the annual tax prep fee

P&L Summary is \$170,177 (some district credit)

Review surpluses next time

December balance sheet is \$857,235.75

Taxes will be filed this month

Budget discussions with PTA

Sept/Dec financials signed off by Edison (Auditor)

2.4. Principals' Reports

Amy Steele, Miller

First two weeks of this year was rough due to Covid

Public Health guidance has changed 3x last two weeks

Weekly Covid testing starting next Tuesday

Must register to be part of weekly Covid testing

Rotate different classes with QR codes

Next Friday will be virtual tour

8th graders completed AAPPL Testing
CLC winners were selected, invited for next level contest
CAC meeting this week, started budget review
Translation of Social Studies, asking for hardcopy, English
version is online, recurring since it is consumable
Subsidize Student promotion ceremony, propose \$25 per
student
Meeting with Meyerholz CAC next month
2/26 Ted Talk, check MillerSC.org
2/4 7-9:30pm Dance

Jenn Lashier, Meyerholz

Thank you for Co-sponsoring lunch last Friday and T-shirts!
First two weeks of this year were long and complicated
Notification changed
Schoolwide testing on Tuesday
Kinder and 1st graders have at home test, ask to test on Tues
Next Tues is first CLIP tour which will have group meet first and
then breakup to smaller groups
CLC writing and art in person part held
Working on schedule 5th grade AAPPL testing

2.5. Teacher's Report

K: In mandarin, we finished lesson 6 of Kangxuan text. Now we have covered 26 out of 37 zhuyin symbols and 26 Chinese characters. We are getting busy with the upcoming holidays: kicked off Chinese New Year with read aloud books and CLIP art projects. We also prepped the kindergarteners for the upcoming 100th day of school. For Math, we are learning chapter 7, teen numbers. The students practice counting numbers up to 20 using Tens frame. They also practice addition/subtraction within 10 as well as solving word problems by drawing pictures and using manipulatives. English Language Arts--We continue Reader's workshop with the theme Super Readers. We concluded the second genre of the Writer's Workshop--Informative Writing or How to... writing.

1st: In Mandarin, we are learning lesson 10 of Meizhou and continuing lessons on radicals, sentence structures, and

integrated social studies lessons. In math, we are learning the central concept of place value and practicing counting and modeling 2-3 digit numbers. In addition, understanding the 120 chart. In English, we have finished our pre on-demand informational writing assessment, and started new units in informational reading and writing. For reading, we are working on the topic of "Readers have Big Jobs."

2nd:

3rd: Reader's Workshop: Midway through Reading to Learn (expository and narrative nonfiction) unit. Writer's Workshop: Midway through The Art of Information Writing. Math: Finished Chapter 7: Division Facts and Strategies, started Chapter 8: Understanding Fractions. Science: Started Topic 3: Life Cycles and Traits.

4th: In Mandarin- reader's workshop: nonfiction , writing workshop: opinion writing, MeiZhou Chinese Lesson 5 Making Dumplings. Social studies : Unit 1 : The Land of California English - Students are continuing to work with fractions and are beginning ch. 8 - multiplying fractions this week. They are working on writing literary essays and are beginning our new science unit on plant and animal structures.

5th: In Mandarin-reader's workshop: nonfiction, writing workshop: informative writing, Social studies : Just finished Unit 3 The Fight for a Continent and just started Unit 4 Life in the colonies

2.6. MCAC Report

Strategic Plan - evening mtg in Apr to engage more parents
2022-23 Budget

- PTA items
- Adjustments for school size (losing neighborhood, add YCC,...)
- Expect additional budget requests for the transition Mar/Apr

- Waiting for survey results and what district will cover
- Capital expenses (additional shade,...) from district or supplemental?

3. Public Address

None

4. New Business

4.1. PTA Budget Review - Patrick

Elly Park is PTA President

PTA Donates to CEF (Cupertino Endowment Fund) which supports Art & Music and provides grants

Instruction Material - Children's book for library \$5k from PTA + \$7k from scholastic donation

Provide \$1k per class for instructional materials (23 classes)

Consider YCC giving \$500 and decrease ask, but not equitable

Too hard to determine amount based on student headcount

Consider teacher "newness" meaning new teacher need more supplies

CLIPCO will be at Muir starting July 1st

Will library books merge?

Personnel: Bilingual library, Art, Music teacher? As well as Program coordinator and Sports

New books for Project Cornerstone

Suggest more regular volunteer appreciation

Suggest adding more traffic volunteers

Consider different publisher since Scholastic is only English

books or have people going to Taiwan get Chinese books

Mrs Lin got many Chinese books when she was in Taiwan

See spreadsheet for more details

4.2. Graduation Committee - David/Edison

June 4 at 5pm

Outdoors, might need tent for shade

Certificates non-negotiable

Decorations

Need more volunteers

Total number of students and teachers attending

Graduation is school program and district probably will provide chairs at no cost

Mrs Steele will check if CLIP can use high school facilities which has stadium seating

Miller ceremony at one high school stadium - can CLIP rotate in (Jun 8-9)? Check insurance

4.3. Website - Margaret

Contacts to Community

New section with CLIPCO Documents

Reach out to Margaret with suggestions

Suggest adding Chat Board but would need to be moderated, could go south (use Konstella)

Suggest adding upcoming curriculum, tutoring services,...

Provide 2018-2019 minutes to Margaret - See-Eng

4.4. Survey Committee - Jeremy, Karen, Margaret

Survey topics include:

- PTA merging with CLIPCO
- Information on Budget
- Migrating to Muir
- Input from parents with learning during Covid
- Communication and Community Engagement

4.5. Current PTA committee and events for next year

Consider taking all all elements of PTA

Target to have seamless transition to Muir

Welcome any volunteers for committee positions

Ken will create a sheet with description, K-5 or K-8

Musical is difficult because vendor availability

Committee Chair:

Art (CLIPCO)		Graduation (CLIPCO)	
ASEP (CLIPCO)		Website (CLIPCO)	
Fundraising (DGC)		Chinese New Year Parade (CLIPCO)	
Board Election (CLIPCO)		Project Cornerstone (PTA)	
Survey (CLIPCO)		Safety Patrol (PTA)	
Community Events		Science Fair (PTA)	
Community Outreach		Musical (PTA)	
Technology (CLIPCO)		Yearbook (PTA)	
Brunch on Us (PTA)		Parent Resource / Volunteer (PTA)	
Room Parent (PTA)		Talent Show (PTA)	

5. ADJOURNMENT

Adjourn at 9:50pm

Upcoming meeting

Board meeting – Thursday, February 17, 2022