



Notes

Cupertino Language Immersion Program Community Organization (CLIPCO)

BOARD OF DIRECTORS

Muir Elementary School, 6560 Hanover Drive, San Jose, CA 95129

Thursday, August 18th, 2022 at 6:00 pm

meet.google.com/ovy-gvfi-ggh

Attendees: Amy Steele, Anna Liao, Anu Iyer, Ching Lien, Cindy Ying, David Chen, Diana Ong, Edison Chiu, Emery Kuo, Jenn Lashier, Jeremy Gaustad, Joan Chen, Julie Siripoke, Ken Huang, Kevin Jung, Liyang Wei, Liz Lim, Loretta Lu, Margaret Chang, Patrick Chiu, See-Eng Phan, Wendy Briggs, Yi Zhen

1. Preliminary

1.1. Call to Order

Start at 6:10pm

1.2. May Meeting Minutes Approval

11 yays (Cindy Ying, Emery Kuo, Margaret Chang, Edison Chiu, Julie Siripoke, Diana Ong, Kevin Jung, Jeremy Gaustad, Ching Lien, Liz Lim, Anna Liao), 0 nays, 0 abs

2. Officer Reports

2.1. President's Report

Introductions

Thank you to all for preparing for the first day of school!

- DGC (M+M)
- Mid-Autumn Festival (M+M)
- Book Fair
- Musical
- Family Fun Night (M+M)
- Lunar New Year Celebration / Parade (M+M)
- Science Fair
- Back to School Night

2.2. Vice President's Report

Welcome breakfast for First Day at Muir

Kindergarten goodie box

Muir Ice Cream Social 8/17

Student visited teachers and new classrooms

Election of Kinder (2) and 7th (1) grade rep - Aug/Sep
Planning for more in person events
Need more volunteers
Muir Volunteer Training - 8/19, 8/22
Urgent need for hospitality/traffic safety help
Kids should come home with First Day Packets - Thank you to Julie and Diana!
Elly Park will help with Konstella
Plan team building with board members

2.3. Treasurer's Report

Q4 Income~\$13k (early donations, grad tickets)
Q4 Expenses~\$46k (adjunct hours, IA hours, graduation)
Year end balance ~\$778k
Retroactive pay raises for 2021-2022
Muir Transition Items
Fall activities (DGC, District grant invoice, tax return, insurance renewal)
Edison signed off on May-July 2022 Financials
Surplus ~\$43k

2.4. Principals' Reports

Jenn Lashier, Muir

Kicked off with ice cream social Meet & Greet
Kids seemed to know where they were going
Seemed like a normal school day except didn't know where restrooms were
Free breakfast/lunch - new scan card
Back to School Night 8/31

Amy Steele, Miller

Used to be Muir principal before
Anu used to be Miller alumni
Mrs Lin took leave so just Mr Kwan and Mrs Chern
Theme this year is student connections, started with activities
First dance 8/26
Back to School Night 9/1 6-8pm
Figuring out how to advertise Mid-Autumn Festival 9/9 at Miller
Anu Iyer will be taking maternity leave Oct-Jan
Planning to volunteer for First Dance

3. Public Address
None at this time

4. New Business

4.1. Muir Transition Items

Expand/modernize library collection~\$20k

English Art Teacher - Relocation setup~\$1.5k

Chinese Level Book Carts~\$350

Motion to approve \$21,850 for Muir Transition Items from supplemental

12 yays (David Chen, Cindy Ying, Emery Kuo, Margaret Chang, Edison Chiu, Julie Siripoke, Diana Ong, Kevin Jung, Jeremy Gaustad, Ching Lien, Liz Lim, Anna Liao), 0 nays, 0 abs

4.2. Muir School shirt

Generic Muir Inaugural T-shirt

One color/one side (\$5.72+tax)

One color/two side (\$6.90+tax)

Total cost~\$4.5k (480 students, 50 staff, 30 board)

Motion to approve \$4.5k from surplus and move \$39k to supplemental

12 yays (David Chen, Cindy Ying, Emery Kuo, Margaret Chang, Edison Chiu, Julie Siripoke, Diana Ong, Kevin Jung, Jeremy Gaustad, Ching Lien, Liz Lim, Anna Liao), 0 nays, 0 abs

4.3. DGC

Request for class list with class room # in Mandarin class

Ask \$800 for Muir and \$225 for Miller CLIPCO

Request grade reps to talk about DGC at Back to School Night

Board will prepare some talking points, slide deck and note that donation is voluntary

4.4. Mid Autumn Festival Sept 9th, 4-8pm

Welcome to Muir annual event

1. Game and culture booth

2. Talent show with speakers

3. Food trucks with Kona Ice, milk tea,... (pay separately)

Movie in GLC - check

Looking for grade reps to man booth

Elly Park has popcorn maker from PTA

Dr Lashier will check if teachers are interested

Do volunteers need to be cleared? Mrs Steele/Dr Lashier will check

Sell tickets for playing games, same place as ice cream

Boy/Girl scout can turn in tickets for \$ for their club

Fun community event

Need Sexual Molestation insurance

Mrs Steele will follow up on Chris Jew on this waiver

Link to volunteer sign up sheet

https://docs.google.com/spreadsheets/d/1y40A_HHA5qjDIMzNblizKNleRmgeGu1ejLQUs21A1VQ/edit?usp=sharing

 **2022 CLIP MAMF Booth Sign-Up**

Sign up by 8/25

Need help with tickets

PA system, connect phone

Need volunteers for dunk tank - maybe Mr Kwan

4.5. Misc

Planning on ASEP, only winter showcase

Project Cornerstone, will send out contacts

Media links on website not working

https://docs.google.com/spreadsheets/d/1pTJLnAzziOjBUZLCK-K7xe8NN1etg_RkOOntK3uoV8E/edit#gid=1208444663

5. ADJOURNMENT

Adjourned at 9:05pm

Upcoming meeting

Board meeting – Thursday, Sept 15, 2022