



Notes

Cupertino Language Immersion Program Community Organization (CLIPCO)

BOARD OF DIRECTORS

Muir Elementary School, 6560 Hanover Drive, San Jose, CA 95129

Thursday, October 20th, 2022 at 6:00 pm

meet.google.com/ovy-gvfi-ggh

Attendees: Alan Fong, Amy Steele, Anna Liao, Ching Lien, Cindy Ying, David Chen, Diana Ong, Edison Chiu, Elly Park, Emery Kuo, Helen Yan, Jenn Lashier, Jeremy Gaustad, Jim Pacella, Julie Siripoke, Ken Huang, Kevin Jung, Liyang Wei, Liz Lim, Loretta Lu, Margaret Chang, Patrick Chiu, See-Eng Phan, Wendy Briggs

1. Preliminary
 - 1.1. Call to Order
Start at 6:13pm
 - 1.2. September Meeting Minutes Approval
9 yays (Jim Pacella, Edison Chiu, Chien Lien, Diana Ong, Jeremy Gaustad, Liz Lim, Anna Liao, Kevin Jung, Margaret Chang), 0 nays, 0 abs
2. Officer Reports
 - 2.1. President's Report
For Muir events, nice to include Miller but need to consider budget and should be kinder friendly
K-5 events include ice cream social, family fun night, book fair, science fair, musical, teacher appreciation
K-8 events include Mid-Autumn festival, Chinese New Year
Want parents to accompany kids
Trunk and Treat is open if there is parent supervision
Trunk and Treat flyer was only sent to K-5
Future flyers should have note that this is K-5 event, siblings are welcome
 - 2.2. Vice President's Report
Kinder reps are Jim Pacella & May Wong (7 candidates)
Muir Site T-shirts will order with DGC shirts (pass out in Dec)
Muir Halloween Trunk and Treat Friday 10/28
Movie Night

Food for sale - Akita Gourmet Food Truck, Pizza, Drink, Snacks
Need volunteers! Lynbrook students might be busy that night
Community Events Chair - I-Lin Chen, invite to Board mtg
Boardsgiving - November 17th Potluck Sign-up [here](#)

2.3. Treasurer's Report

Cheddar Up (very manual), Mid-Autumn Moon Festival
(cost~\$1.8k with \$4.2k in ticket sales), initial ask was \$4k, ask
for contribution next year (Girl Scouts)
Cheddar Up \$ not included in financials
Budget Savings - K-3 Music \$13k, Recess 101 \$6k, Muir
Promotion \$5.6k (5th grade promotion is same as District)
Budget Updates - Community Events (might be low because
based on Covid year and PTA covered this cost, Hospitality
(snacks)/Teacher Appreciation (lunch~\$1k and snack ~\$250)
PTA typically does not spend on lunches (expensive)
PTA on non-Covid year spends ~\$900 for hospitality and
recommends ~\$2.5k for staff appreciation
Sept Income~\$35k in donations accounted, missing Cheddar up
income, DGC \$234k, ASEP \$28k
Sept Expenses~\$37k, Middle school duplication, iChinese
readers
Elementary: K-3 Music, Recess 101, Mid-Autumn Festival
Community Events: \$2.3k missing from Cheddar Up (\$5.2k
remaining)
Full YTD Sept 2022 P&L Summary - \$80k
Sept Balance Sheet - Total ~\$792k
Have Apple and Google shares in account
Cash in Wells Fargo, interest is really low
Task someone to look for higher interest rates
Edison signed off on Sept financials
*Motion to increase Community Event to \$5k, Hospitality \$900,
Staff Appreciation week \$1k, General Teacher Appreciation \$5k
(coming from budget savings) - Total \$11.9k*
[11 yays \(Jim Pacella, Edison Chiu, Chien Lien, Diana Ong, Liz
Lim, Anna Liao, Kevin Jung, Margaret Chang, Emery Kuo, Julie
Siripoke, David Chen\), 0 nays, 0 abs \(Jeremy Gaustad\)](#)

2.4. Principals' Reports

Jenn Lashier, Muir

Appreciated Placements

Kinder parents made a centerpiece which spins, will send pic

Thank you to all the parent volunteers!

Need noon supervision (total of 6, 3 vacancies)

Recess 101 - takes program one step up, Coach Darlene,
provide opportunity for 4th and 5th grade leaders (24 leaders),
respectful play and resolution

CSMA changed to Crystal Choir (bilingual Music)

Make-up picture day on Monday 10/24 and Minimum Day

Thurs 10/27

ASEP under way, still openings in Cooking second session

No updates on Chinese signage

Amy Steele, Miller

Met for first CAC meeting

Discussed about Konstella, open to using Konstella, concerned
about administrative work

Binding for booklets for 7th and 8th grade SS classes

Bought cost down so no need to increase line item

Working with Ed services AAPPL testing in December

Hope to have scored report of AAPPL test under ParentVue

Quarter One ends tomorrow 10/21

Send out progress report end of next week

Halloween parade/contest - by students for students, no
parents

School dance 11/4

Veterans Day Assembly - veterans come to speak to students

Boardsgiving - same day as Turkey Trot race

8th grade Miller promotion at Homestead High 6/12 1-3pm

Ms. Iyer plans to return on January 9th

3. Public Address

None at this time

4. New Business

4.1. Kinder Field Trip Neon vest cost - \$275 - Rm1/2/5/6

Taking care of by Mrs Chan

Motion to approve \$275 for Kinder Field Trip Neon vest

12 yays (Jim Pacella, Edison Chiu, Chien Lien, Diana Ong, Liz Lim, Anna Liao, Kevin Jung, Margaret Chang, Emery Kuo, Julie Siripoke, David Chen, Jeremy Gaustad), 0 nays, 0 abs

- 4.2. Konstella Migration for Middle School
Continuation of discussion last month
Good idea in general
Add group 6th, 7th, 8th to Muir
Or Different account which needs more administrative work
Prefer to add group to current account as separate grades
No more google groups
Can communicate to just Muir - Elly will check
Will google chats be deleted? - yes but slow transition

- 4.3. Staff Lounge at Muir Request
Want to spruce up the staff lounge
Currently two microwaves, toaster, Keurig machine, sugar - need creamer and Keurig pods
Motion to approve \$700 (wall decals, runner, cushions, creamer, Keurig pods, ...) to spruce up staff lounge
12 yays (Jim Pacella, Edison Chiu, Chien Lien, Diana Ong, Liz Lim, Anna Liao, Kevin Jung, Margaret Chang, Emery Kuo, Julie Siripoke, David Chen, Jeremy Gaustad), 0 nays, 0 abs
Can add refills as part of brunch on us

5. Committee Reports

- 5.1. DGC Recap (David Chen)
\$393,308.40 raised (101% target)
92% families that care
2021 \$213,900, 98% target, 90% families
Emails thanked CLIPCO for doing a great job
Party at Muir for 100% participation - Rm6 (Chan K), Rm13 (Sung 1), Rm12 (Chuah 3)
Consolation - Rm17 (Ting/McGahen) 96.15%, R2/R5/R10/R11 tie-95.8%, All Muir classes above 90%
Miller - 8th 91.1%, 7th 87.7%, 6th 81.7%
Last chance to size kids T-shirt
<https://forms.gle/BXxepShp5SfyzPHu8>
Board and Program Directors default is 2XL
<https://bit.ly/3sfUa0U>
Big thank you to David/Patrick!

- 5.2. Chinese New Year SF Parade (Alan Fong)
Alan signed up for parade and had to write a letter
Had to explain that there are two school (Muir and Miller)
Waiting to hear back from director to accept one CLIP program
Will be on Feb 4th
Initial meeting in November
Start practicing first week of December through January
Planning for Wednesday practices (total of 7 or 8)
Bus has been ordered
Probably need to raise cost
Guaranteed up to 50 students and 10 chaperones
Alan will be basketball coach at Muir with Tuesday practice
League will have games on Fridays
Alan also asked to coach Miller 6th basketball
Both starting in January and may be potential conflict
Ask for volunteers
T-shirt design looks good
Update flags with same design
2011 video is example for good program (Jade Rabbit)
This year is Water Rabbit
Parade day - Meet at school at 12:30pm to prep, Bus at 2pm
Each chaperone in charge of 6 kids, 10 chaperones
Plan to be back around 9:15pm to 10pm depending on
placement
Lots of interest among kinders but can only start with 1st
graders

Chipotle Fundraiser Sun Oct 20th 5-9pm

6. ADJOURNMENT
Adjourned at 8:07pm

Upcoming meeting

Board meeting – Thursday, Nov 17, 2022