



Notes

Cupertino Language Immersion Program Community Organization (CLIPCO)

BOARD OF DIRECTORS

Muir Elementary School, 6560 Hanover Drive, San Jose, CA 95129

Thursday, April 27th, 2023 at 6:00 pm (in person or virtual)

meet.google.com/ovy-gvfi-ggh

Attendees: Amy Steele, Anna Liao, Anu Iyer, Ching Lien, Cindy Ying, David Chen, Edison Chiu, James Pacella, Jenn Lashier, Jeremy Gaustad, Julie Siripoke, Kalila Patty, Ken Huang, Kevin Jung, I Lin Chen, Liz Lim, Loretta Lu, Margaret Leung, May Wong, Patrick Chiu, See-Eng Phan, Simon Chung, Voo, Wendy Briggs

1. Preliminary
 - 1.1. Call to Order
Start at 6:14pm
 - 1.2. March Meeting Minutes Approval
[11 yays \(Anna Liao, David Chen, Edison Chiu, Kevin Jung, James Pacella, May Wong, Ching Lien, Jeremy Gaustad, Kalila Patty, Margaret Leung, Liz Lim\), 0 nays, 0 abs](#)
2. Officer Reports
 - 2.1. President's Report
Thanks everyone for covering the last few meetings!
Special thanks to Loretta
 - 2.2. Vice President's Report
Alan Fong's report
Chinese New Year Parade
Welcome Margaret Leung/Christine Wong to committee
Congrats on getting 1st place!
Weather was windy and rainy
Also got Certificate of Honor from city
Next year CNY parade Feb 24th, Year of the Dragon
CLIP's 25th anniversary
May spruce up dragon costume
Basketball Update
Muir boys basketball team going well, Varsity 3:1
Kevin Jung heading girls basketball
50 kids total in basketball

Thank you to Coach Darlene for help!
Alan's Miller boy basketball team won
Last meeting pushed to June 1st (potluck)
Board Elections coming up
Margaret Leung running for VP
Program manager by trade
Marched in parade with son Brandon, had a great time
Owns website, writes CLIPPER w/Wendy, Room parent

2.3. Treasurer's Report

Mar Income - \$2.2k total (savings/investment, \$450 grant)
Mar Expenses - \$9k total (adjunct hrs, graduation plaques,...)
P&L Summary - (+)\$117k net income actuals
Mar Balance Sheet - \$907k total assets
Paid deposit for musical
Classroom audio amplification system will be paid out
Motion to have James Pacella to audit financial statements
10 yays (Anna Liao, Edison Chiu, Kevin Jung, James Pacella, Liz Lim, May Wong, Ching Lien, Jeremy Gaustad, Julie Siripoke, Kalila Patty), 0 nays, 0 abs
Edison signed off on Mar financials

2.4. Principals' Reports

Jenn Lashier, Muir

7 weeks till end of the year
New board and musical for next year
CAASPP testing for 3rd, 4th, 5th graders
Coach Darlene has been great for Recess 101
Kids are moving during lunch
Kinders enjoyed big kids playground because of downed tree
Different rules in kinder yard
Each grade level planning for park day
Family Picnic Day, June 9th
5th grade day, June 7th

Amy Steele, Miller

Hope everyone had a great Spring Break!
Working on new Miller principal
Assessed some students for CLIP 6th grade class for 3x classes
Invited 10x students, not yet official
Get those new families connected to Konstella if possible
Amy will send parent emails to Loretta

Also middle of CAASPP testing till mid-May
Remind middle schoolers to bring earbuds to school
Final dance May 12th 7-9pm
End end activities - Track & Field,...
Remind to sign permission slip for Great America June 2nd

3. Public Address

None at this time

4. New Business

4.1. Math Kangaroo (Volodymyr Borshch)

Introduce math competition/website

<https://mathkangaroo.org/mks/>

Competition date: Thurs Mar 21, 2024 up to 75mins

24 questions 1-4th grades

30 questions 5th and up

Propose Muir to compete

No school registration, Student Registration fee is \$21

Need a room and a parent volunteer

V will volunteer as parent volunteer

Minimum of 10 students

Students will get T-shirt, medals, toys, certificates,...

Miller has Math Olympiad already

Proposal to have fun competition at Muir once a year

Facilitron is \$35 depending on location, duration

Need teacher onsite

Webinar May 6 at 11am EST

Dr Lashier would like this to be welcoming and encouraging

rather than competitive or any negative feelings

Currently at Faria and Dilworth but no practice sessions

4.2. Classroom Audio Additional Funding

Nov 2022 approved \$36k

Jan 2023 order one classroom \$2.3k to try

Results were successful, need to add remaining 21 classrooms

Total cost is \$46,092.77

Motion for additional \$10,092.77 to cover full cost of

classroom audio from supplemental

8 yays (Anna Liao, Edison Chiu, Kevin Jung, James Pacella, Liz
Lim, May Wong, Ching Lien, Jeremy Gaustad), 0 nays, 0 abs

4.3. Incoming Board members
Full loaded for all grade reps
Executive Board Elections

President - Edison Chiu

CLIPCO rep for two years, finance committee,
Mid-Autumn Festival, 8 years in CLIP already, excited
about upcoming year, looking forward to growing CLIP

Vice President - Margaret Leung (see above)

Secretary - Diana Ong

4th grade rep, super involved in CLIPCO, Brunch on Us
committee, 3 kids

Treasurer - Patrick Chiu

CLIP parent for 4 years, 3rd grader currently
Has been challenging as treasurer because of taking on
PTA, new campus
Thanks to Edison and James as part of investment
committee

Co-treasurer - Wendy Briggs

Has been co-treasurer for last 2 years, works closely with
Patrick

Motion to add Edison as president-elect to financial accounts
and approve all new executive board members

8 yays (Anna Liao, Edison Chiu, Kevin Jung, James Pacella, Liz
Lim, May Wong, Ching Lien, Kalila Patty), 0 nays, 0 abs

Committees Chair Approvals



<p>DGC Chair: Jim Pacella*</p> <p>CNY Parade: Christine Wong*</p> <p>Musical Co-Chairs: Hannah Sun* Xioming Li* Chun Zhang*</p> <p>Community Events: I Lin Chen</p> <p>CLIP ASEP Co-Chairs: May Wong* Margaret Leung*</p> <p>CLIP Art: Helen Lin</p> <p>CLIPPER: Wendy Briggs Margaret Leung</p>	<p>Hospitality: Diana Ong Christina Thai</p> <p>Book Fair: Joan Cheng Ivy Chien May Wong*</p> <p>Investment: Patrick Chiu Kevin Jung Jim Pacella Edison Chiu</p> <p>Konstella: Lalaine Chen Donna Manousos* Loretta Lu*</p> <p>Yearbook: Ivy Chien See-Eng Phan*</p>	<p>Project Cornerstone: Nicole Jaramillo Bress Tammy Wang Stacy Wong</p> <p>Room Parent Leads: Christine Kuo Lalaine Chen*</p> <p>Science Fair: Lalaine Chen Ivy Chien Phyllis Yang* Loretta Lu*</p> <p>Technology: David Chen</p> <p>Website: Wendy Briggs Margaret Leung</p>
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*Denotes New Representative for Chair

Motion to approve new Committee chairs

8 yays (Anna Liao, Edison Chiu, Kevin Jung, James Pacella, Liz Lim, May Wong, Ching Lien, Kalila Patty), 0 nays, 0 abs

- 4.4. CLIPCO Budget 2023-24 - Patrick
- Prop 28 funding - district (or state) will fund K-3 music teacher previously funded by PTA/PTOs
- Additional enrollment next year
- Grade 2 and 3 will each add a class
 - Grade 4 (current grade 3) will add more students from waitlist (current Grade 4 is 29:1)
 - Projecting 564 at Muir next year (494 currently), Maxed out is 582. No YCC or Cuperdoodle.
 - Six grade may expand to three classes (conservatively estimating 206 total at Miller)
- Average and indirect costs increased in the district
- ~6.5-7% increase in average costs
 - 4.6% to 6.61% increase in indirect costs
- Budget also reflects increases from 2022-23 raises
- Muir enrollment projection increased to 564, Miller at 206
- Additional intervention IA, 13 IAs total (11 classroom+2intervention)
- Cheddar Up
- Adjunct hours, Recess 101, and CLIP Art costs updated

Middle school duplication removed
Challenges

Add'l Miller class is hard to project enrollment (CLIP Art material impact)

English Art not finalized

Unions negotiating pay raise, may impact staffing costs

Ask will stay the same (\$800 elementary, \$225 middle)

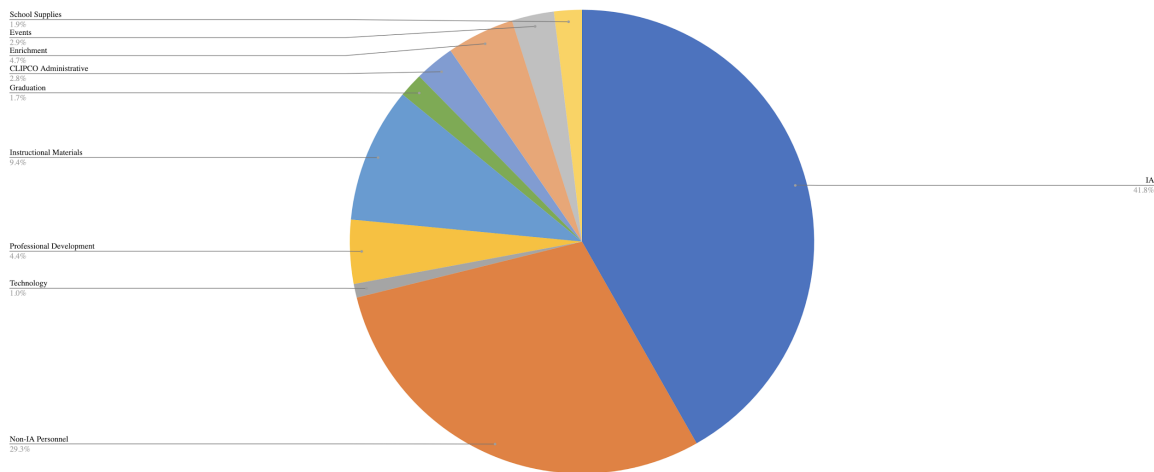
Budget Review \$57k loss

DGC target income: \$644,868

Combined P&L approval with a net loss of (\$59,477) for 2023-24 year

Final Budget

Expense Category	Description	Share	Amount
IA	Instructional Assistants	41.78%	\$293,008
Non-IA Personnel	English Art, Recess 101, CLIP Art, Teacher Adjunct Hours, Assessments	29.33%	\$205,710
Technology	MS Laptops, App subscriptions, etc	0.96%	\$6,700
Professional Development	Teacher Training, Conferences, and Memberships	4.45%	\$31,190
Instructional Materials	Books & Supplemental Materials, Library Books, CLIP Art Materials	9.42%	\$66,046
Graduation	Offset the cost of student tickets & Plaques, Fifth Grade Day	1.69%	\$11,860
CLIPCO Administrative	Insurance, Tax Prep, Direct Give Expenses, President Admin Expenses, Community Events, Outreach, Web/IT, Postage	2.78%	\$19,490
Enrichment	Assemblies, Theater Production, Science Fair, Yearbook, Kindness Week	4.71%	\$33,000
Events	Mid-Autumn, Halloween, LNY, Family Nights, Volunteer Appreciation	2.94%	\$20,650
School Supplies	Elementary PE/Recess/Sports equipment, First Aid Kits, Lost and Found	1.94%	\$13,600
Total		100.00%	\$701,254



Motion to approve DGC ask: \$800 elementary, \$225 middle
5 yays (Edison Chiu, Kevin Jung, James Pacella, May Wong, Ching Lien), 0 nays, 0 abs

Motion to approve the 2023-24 budget as presented, showing a net P&L loss of (\$57,905)

6 yays (Edison Chiu, Kevin Jung, James Pacella, May Wong, Ching Lien, Kalila Patty), 0 nays, 0 abs

- Last mtg is June 1, prefer in person, will have \$ for something
- 4.5. Event Committee Update - I Lin Chen
May 5th will be Cultural Night
23 countries represented
Have it outside and give out popsicles
Reimbursing for country booth materials
Sell 150x sandwiches donations in concession
Building connections in community
June 9th Family Night give out popsicles as well

5. ADJOURNMENT
Adjourned at 8:22pm

Upcoming meeting

Board meeting – Thursday, June 1, 2023